



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
प्रधान आयुक्त का कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM/II/(12)/8/2025-ESTT**Date: As E-Signed****URGENT/TIME BOUND**

Sub: Departmental Examination for Confirmation of Stenographer Grade-II of Central Tax, Central Excise and Customs for the year 2026-27-Reg.

The next Departmental Examination for confirmation of Stenographer Grade-II of Central Tax, Central Excise and Customs for the year 2026-27 is scheduled to be conducted from 23.09.2026 to 25.09.2026. The schedule of the examination is furnished below:

SI. No.	SUBJECT	Date	Time	Pass/ Maximum marks
1	Paper I - Organizational setup and basics of taxation (Objective type)	23.09.26	10:00-11:00 hrs (1 hour)	25/50
2	Paper II - Administration & Establishment - (with books)	23.09.26	14:00-17:00 hrs (3 hours)	50/100
3	Paper III - Administration & Establishment -(with books)	24.09.26	10:00-13:00 hrs. (3 hours)	50/100
4	PAPER-IV - Computer application and use of Internet (Theory and practical)	24.09.26	14:00-17:00 hrs (1 ½ hrs + 1 ½ hrs)	50(25+25/ 100(50+50)
5	PAPER-V - Hindi	25.09.26	10:00-11:00 hrs. (1 hours)	25/50

2. The question paper shall be set in both English and Hindi medium [except for Paper-IV (Computer Application and use of Internet (Theory and Practical) and Paper V(Hindi)]. Candidates shall have the option to write the answers either in English or Hindi.

3. Stenographers Grade II of Kochi Commissionerate & CCO, who have not attended/cleared the confirmation examination, may submit their written willingness to this Office latest by **07.08.2026**. It is informed that no requests for appearing in the examination after the prescribed date will be entertained by this office.

4. As per Sub-rule (4) under Rule 8 of the Departmental Examination (Central Tax, Central Excise, Customs and Narcotics) Rules, 2024, an officer, who passed his matriculation or an equivalent or higher examination with Hindi as one of the subjects, may be exempted from passing the examination in Hindi by the concerned Commissioner, provided that this concession shall not be admissible to an officer who offered Hindi as an optional subject and failed to pass in it at the matriculation or higher level examination. Such candidates have to submit their request for exemption along with the relevant certificates (Xerox copy). Candidates who do not submit their relevant certificates along with their willingness will not be exempted from passing Hindi Examination

5. The candidates are also requested to provide their @gov.in mail ID, Date of Birth and mobile number. It is informed that no requests for appearing in the examination after the prescribed date will be entertained by this office.

Encl: As above

(O Sajesh)
Assistant Commissioner [P&V]

Copy Submitted to:

- 1. The Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.**
- 2. The Principal Commissioner of Central Tax & Central Excise, Kochi.**
- 3. The Additional Director General, NACIN/DGGI/DRI, Kochi.**

Copy to:

- 1. The Deputy/ Assistant Commissioner, all divisions of Kochi Commissionerate for circulating the same to eligible officers.**
- 2. All Section Heads in Central Tax and Central Excise Hqrs. Office, Kochi.**
- 3. The Superintendent (Systems/Hqrs.) Hqrs Kochi - for uploading in website.**
- 4. Notice Board.**