



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
प्रधान आयुक्त का कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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Sub: Administration- Delegation of powers in the matter of Travelling Allowance, Medical attendance and LTC.-Reg.

Travelling Allowance

In exercise of the powers vested with the Head of Department as per Sl.No. 54 to Appendix-I under supplementary Rule 2 read with S.R.191, I hereby order the following delegation of powers with immediate effect as detailed in table below for travelling allowance claims.

Sl. No	Classification of Officers	Controlling authority
1	All Group 'A' officers in the Commissionerate up to the Rank of Joint Commissioner/Addl. Commissioner.	Additional/Joint Commissioner (P&V) (Head of Office)
2	All Group 'B'&'C' officers at attached to the Kochi Commissionerate, Hqrs. Kochi	Chief Accounts Officer
3	All Group 'B'&'C' officers Divisions	Dy./Asst. Commissioner in the charge of Division.

Medical Attendance / LTC

2. By virtue of power delegated to the officers cited above as controlling officers for the purpose of Travelling Allowance, they are also competent to countersign Medical reimbursement claims/ LTC in respect of the groups specified against each {para 5 Appendix XII of the Central Services (Medical Attendance) Rule refers}/{ Central Civil Services (LTC) Rules, 1988}.

3. ADC/ JC (P&V) is also delegated the power of sanction of medical claims of recognized private hospitals up to an amount of Rs.1 lakh(Rupees One lakh only).
4. All pending Travelling Allowance claims/ Medical Bills/ LTC bills may be dealt with in terms of the above delegations.

(Paul Rajendra Lakra)
Principal Commissioner

Copy submitted to:

1. **The Chief Commissioner of Central Tax, Central Excise & Customs, Thiruvananthapuram Zone.**

Copy to:

1. **The Addl./Jt. Commissioner of Central Tax and Central Excise, Kochi Commissionerate.**
2. **The Dy./Asst. Commissioner Hqrs. and in charge of Divisions of Central Tax and Central Excise, Kochi Commissionerate.**
3. **The Administrative Officer (DDO), Hqrs., Kochi and in charge of all Divisions**
4. **The Superintendent (Systems), Central Tax and Central Excise, Hqrs., Kochi for uploading in website.**
5. **Hindi Version follows.**