



भारत सरकार GOVERNMENT OF INDIA
 वित्त मंत्रालय MINISTRY OF FINANCE
 राजस्व विभाग DEPARTMENT OF REVENUE
 केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
 CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
 आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
 केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
 केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM/VIG/MISC/295/2021-VIG

दिनांक/Date: .01.2024

VIGILANCE CIRCULAR NO. 01/2024

Sub: Representations from Government Servants –Reg.

Attached herewith is, Board's instructions issued vide letter No. 30A35(17)/4/2021-Ad-IIIB dated 08.12.2021 regarding representations from Government servants on service matters.

2. CBIC has issued strict instructions that officers shall not place requests for transfer/deputation and like things, directly or through any relative before Ministers/Secretary/Board, bypassing the prescribed channel of submissions of representations/requests.

3. Such a conduct is in violation of Rule 20 of CCS (Conduct Rules), 1964 which states the following:

“No Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.”

I/1718072/2024

4. It is hereby informed all concerned that, all such acts will invite appropriate action, including disciplinary action, as per the extant rules, in all cases.

[T G Venkatesh]

Commissioner

To,

- 1. The Deputy/ Assistant Commissioner,
CCO / Appeals Commissionerate/ All Divisions under Cochin
Commissionerate**
- 2. All Section Heads, Hqrs, Cochin CGST Commissionerate**
- 3. Superintendent (Systems) - to upload in the website**

Copy Submitted to :

- 1. The Chief Commissioner of Central Tax, Central Excise &
Customs, Thiruvananthapuram Zone**