



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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CIRCULAR

Sub: Constitution of Committee for Rozgar Mela - Recruitment drive to be held on 22.07.2023 - Reg.

The following committees have been constituted with the following Officers of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone for the smooth conduct of the "Rozgar Mela" on 22.03.2023 (Dry run on 21.07.2023).

A. Coordination and Control Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Sabu Sebastian K, Assistant Commissioner (CCO)	Head of the committee	8369235205	To coordinate with all other Committees for making necessary arrangements for the Rozgar Mela.
2	Subha Chandran, Assistant Commissioner (CH)	Member	9349283285	
3	Sunil V T, Superintendent (CCO)	Member	9497163884	To act as liaison between HRD/HRM/CBIC with local nodal officers.
4	Renjith Krishnan M, Inspector	Member	9497312174	
B. Reception and Help Desk Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	C T Bindu, Deputy Commissioner	Head of the committee	9447464676	
2	Rekha Tulsidas, Chief Accounts Officer (CH)	Member	9446447897	

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3	Shashidharan Superintendent	Member	9895071410	<p>1. For facilitating new appointees.</p> <p>2. Managing Common information folders, appointee's data and folders for handing over appointment letters.</p> <p>3. Seating arrangements for the dignitaries, candidates and other guests present at the venue.</p> <p>4. Setting up of Helpdesks/kiosks.</p> <p>5. Arrangement of Common posters/ Banners/ Cut-offs/ logo.</p>
4	Tojo Davis, Superintendent	Member	9447002124	
5	Biju George, Superintendent	Member	9946852480	
6	Sabu Peter A, Superintendent	Member	9446338422	
7	Lekshmi Kumari C, Superintendent	Member	9847877085	
8	Anita Sethunath, Superintendent	Member	9447760722	
9	Nikhil Verma, Superintendent (CH)	Member	8218134078	
10	Avisha Obulesu, Superintendent (CH)	Member	6235075959	
11	Shijimol P U, Inspector	Member	8589022625	
12	Neha Meena, Inspector	Member	8290658954	
13	Sethu R, Executive Assistant	Member	9496466262	
14	Leena Singh, Executive Assistant	Member	9540422708	
15	Nikhil C Babu, Tax Assistant	Member	9656135912	
16	Delsha Rose Davis, Tax Assistant (Audit Commissionerate)	Member	9947633003	
17	Neeraja S Nair, Tax Assistant (CCO)	Member	9562786160	
Sub-committee for printing/ stationery				
1	Bhaskarnath, Superintendent	Member	9495773777	
2	Priya K M, Superintendent	Member	9895174697	
3	Anuj Kumar Rawat, Inspector	Member	7907502762	
4	Vinay Krishna Dasi, Executive Assistant (CH)	Member	8008810066	

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5	Ravi Ranjan Kumar, Executive Assistant (CH)	Member	8584055755	
C. Program Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	P.G. Laloo, Assistant Commissioner (CH)	Head of the committee	9495216556	For the purpose of anchoring/compering/managing the program/podium.
2	N S Jayasree, Assistant Commissioner	Member	9447579619	
3	Belinda Rebello, Superintendent (CCP)	Member	9447052535	
4	Prakash Alex, Superintendent (CCP)	Member	6282241427	
5	S Suresh, Superintendent (Audit Commissionerate)	Member	9567988908	
6	Jasmin Basheer K, Executive Assistant (CCP)	Member	9895204750	
7	Nazia Sulthana N, Executive Assistant (CCO)	Member	9847254282	
D. Protocol/Reception Committee at Airport/ Venue				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Roy Varghese, Assistant Commissioner	Head of committee	9884601602	
2	Raghuraj K Superintendent	Member	9605330125	
3	Yoosaf Ibrahim, Superintendent	Member	9846697555	
4	Nishkarsh Sharma, Inspector	Member	9460870185	

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5	Adarsh K Das, Inspector	Member	7528956480	Coordination with Airport authorities and Protocol for Higher officials/ Local protocol for dignitaries at venue.	
6	Kiran S, Inspector	Member	8547532709		
7	Sajith Mohan, Inspector	Member	7558933807		
8	Jithin Jose, Inspector	Member	9400600020		
9	Ziyad Hashim N I, Inspector (CCP)	Member	9400261495		
10	Sumit Kumar Varshney, Inspector	Member	9235523090		
11	Ch.Ashok Vishwanath, Preventive Officer (CH)	Member	9952976560		
12	Deepesh, Preventive Officer (CH)	Member	9024233217		
13	Maraju Sreehas, Preventive Officer (CH)	Member	9052056884		
14	Vishnu Rengaman, Preventive Officer (CH)	Member	9847233487		
E. Transport and Logistics					
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committe/ Member	Contact Details		Duties Assigned
1	Michael T H, Assistant Commissioner	Head of the committee	9446040903		Arranging Transportation facilities for the dignitaries and candidates/ Arrangement of First aid/ ambulance/ fire brigade/ parking arrangement at venue/ standby electricity.
2	Subhash J Shenoy, Superintendent (CCP)	Member	9895365407		
3	Justine J, Superintendent	Member	9846072529		
4	Kumar Vaibhav Varun, Superintendent (CH)	Member	9871247366		
5	Basil Philip, Inspector	Member	9496022111		
6	Sanjay Pradeep, Inspector	Member	7907958261		

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7	Shinumon Augustin, Inspector (CCP)	Member	914206059	
8	Rakesh K R, LDC	Member	8714217340	
F. Technical Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Ramachandran M R, Assistant Commissioner (CCO)	Head of the committee	9447909295	1. Coordinating with team at NIC. 2. Provision of the internet at the venue for joining through the virtual link which will be shared. 3. Arrangements for viewing of the PM address on large screens as per the capacity.
2	Rejith S, Superintendent	Member	9495105522	
3	R Ratheesh, Superintendent (CH)	Member	9846414142	
4	Prabodh S, Superintendent	Member	9995361697	
5	Rohit Singh, Inspector	Member	9027441102	
6	Midhun A, Inspector	Member	8827402347	
G. Media Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Netticadan Antonio, Assistant Commissioner (Audit Commissionerate)	Head of the committee	9495466577	1. Liaison with Doordarshan, AIR, Print Medias and other private channels and ensure maximum coverage of the program. 2. Wide publicity of the program. 3. Arrangements for taking photographs with dignitaries and taking bytes from some of the new appointees. 4. Media coverage to be shared with DoPT.
2	Joe Antony, Superintendent	Member	9400528310	
3	Jyothi Mohan, Superintendent (CH)	Member	9497459948	
4	Rosalind Jose Thomas Koruthu, Senior Hindi Translation Officer	Member	8547853938	
5	Vishnu Sathyan, Inspector	Member	8919872318	
6	Kumari Prerna, Preventive Officer (CH)	Member	8210334109	

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H. Refreshment Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Ranjit Santakumar, Assistant Commissioner	Head of the committee	7012211299	Arranging refreshments for the Guests/Officials/Candidates.
2	Sreekumaran Unni K, Superintendent (CCO)	Member	9895395951	
3	T. R. Ragini Devi, Superintendent (CCO)	Member	9496753843	
4	Karun Vijay M, LDC	Member	7994629163	
I. Budget and Accounts Committee				
Sl.No	Name of the Officer (Shri./Smt./Ms.)	Head of the Committee/ Member	Contact Details	Duties Assigned
1	Sunitha P. L, Chief Accounts Officer	Head of the committee	9446428277	Obtaining expenditure sanction from the Competent Authorities and managing the budget/Accounts.
2	Rekha Tulsidas, Chief Accounts Officer (CH)	Member	9446447897	
3	Sheeji K T, Administrative Officer	Member	9446048978	

All the Committee members are requested to act in co-ordination with the heads of the respective committees for the smooth conduct of the Rozgar Mela.

This is issued with the approval of the Chief Commissioner of Central Tax, Central Excise & Customs, Thiruvananthapuram Zone.

(Maneesh Kumar)
Commissioner

To

The Individuals.

Copy submitted to:

- 1. The Chief Commissioner of Central Tax, Central Excise & Customs, Thiruvananthapuram Zone, Kochi-682 005.**
- 2. The Commissioner of Customs, Customs (Preventive) Commissionerate, Cochin.**
- 3. The Commissioner of Central Tax & Central Excise, Audit**

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Commissionerate, Kochi.

4. The Commissioner of Customs, Custom House, Cochin.