

ORDER NO. 2/2023

Sub: Promotion to the grade of Private Secretary - Reg

The following Stenographer Grade-I is hereby promoted to the grade of Private Secretary in Level – 7 in the pay matrix (Rs. 44,900-1,42,400) plus such allowances as may be sanctioned by Government of India from time to time with effect from the date of joining the promoted post.

S1. No.	Name (S/Shri.)	Employee Code	Present place of posting
1.	Jagadeesh Pillai	6501	Thiruvananthapuram Commissionerate

2. The officer should join the promoted post on or after **07.01.2023** and latest by **13.01.2023** failing which this order will be treated as cancelled. Refusal, if any, should be submitted in writing immediately. He will have to exercise option for pay fixation in terms of DoPT OMs dated 26.09.1981, 05.07.1999 and 27.07.2017 within one month from the date of joining the promoted post. The option once exercised shall be final.

3. The compliance report by the Controlling Officer/Officer concerned regarding joining/non-joining of the officer should be sent to this office by **20.01.2023**.

4. Hindi version follows.

[Maneesh Kumar] Commissioner

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The individual (Through the supervisory officer concerned)

Copy submitted to:

- 1. The Chief Commissioner of Central Tax, Central Excise & Customs, Thiruvananthapuram Zone.
- 2. The Commissioner of Central Tax & Central Excise, Thiruvananthapuram.

Copy to:

- 1. The Superintendent (Vig/Systems)/Hindi Unit, Central Tax & Central Excise Hqrs, Kochi.
- 2. The CAO/PAO/AO (DDO), Central Tax & Central Excise Hqrs, Kochi.
- 3. The CAO/PAO/AO (DDO), Central Tax & Central Excise Hqrs, Thiruvananthapuram.