



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM II/(39)/10/2020-ESTT

Dated: 19.07.2021

Sub: Preventive measures to contain the spread of COVID-19 – reg.

Please refer to this office circular of even number dated 07.07.2021 on the above subject.

In this regard, it has been noticed that even after implementation of 100% staff strength in the offices, the directions are not been adhered to. Hence, Principal Commissioner of Central Tax & Central Excise has ordered to maintain an attendance register in all Sections in Headquarters, Kochi and Divisions under Kochi Commissionerate which may be called for scrutiny by Joint Commissioner (P&V) any time. This issues with the approval of competent authority.

(S. Suresh)
Assistant Commissioner (P&V)

Copy submitted to:

1. The Principal Commissioner of Central Tax & Central Excise, Kochi.
2. The Joint Commissioner (P&V), Central Tax & Central Excise, Kochi.
3. All Deputy/ Assistant Commissioners in charge of Sections in Hqrs., Kochi - for necessary action.
4. All Deputy/ Assistant Commissioners in charge of Divisions under Kochi Commissionerate - for necessary action.
5. The Supdt. (Systems) - for uploading in website.