

Sub:- Procedure for obtaining Mobile Token for logging into WebVPN for eOffice -reg.

It is informed to all concerned that the facility of receiving OTP on email for logging into WebVPN (*www.saccess.nic.in*) is being discontinued from 01st July 2021. Henceforth, OTP for logging into WebVPN will only be available through SMS token or through Mobile Token. All officers may please install '**Accops HyID**' application on their mobile for accessing WebVPN through the use of Mobile Token. The step by step guide for downloading and installing **Accops HyID** application in your mobile is given as attachment to this circular. Incase, of any difficulty officers may contact Headquarters System section for guidance.

Encls: as above

(V Shanthi) Deputy Commissioner (Systems)

То

All Officer's and Staff of Kochi Commissionerate



11. Settings of Mobile to get rid of SMS in Mobile [INDEX]

1. Download & Install "AccopsHy ID" app from Google Play Store in Mobile



2. Open" Mozilla Firefox" Browser, and go to <u>https://saccess.nic.in</u> Enter full email ID <u>XYZ@gov.in</u>, and Password.

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	 A type://saccess.nicin NIC WEBVPN NIC WEBVPN Nic WebvPN service provides user friendly and secure access to internal applications over public network. Uses can access internal web applications hosted in NIC Data Centers over any internet connected device using a web browser. Please contact your respective NIC coordinator for details regarding accounts and access. Unauthorized access is prohibited. All access is logged on NIC WebVPN. Network Diagnostic Test Cick here to download HySecure Client. 	Sign-in Complete Real Address Syz@poord Texword Sign-in		m(=



3. Select "Mobile Token".

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(c) → c û NIC	A type://saccess.nic.in NIC WEBVPN NIC WebVPN service provides user friendly and secure access to internal applications over public network. Users can access internal web applications hosted in NIC Data center or wear any internet competed device using a web however	Sign-in More Authentication required. Email Token Select token type	··· © ☆		=
	Please contact your respective NIC coordinator for details regarding accounts and access.	Email Token SMS Token Mobile Token		_	
	Unauthorized access is prohibited. All access is logged on NIC WebVPN.	Sign-in			
	(A) Network Diagnostic Test	Cancel Sign-in			
	Click here to download HySecure Client.				

4. Click "Reactivate Mobile Token".

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	Https://saccess.nicin NIC WEBVPN Nic WebVPN service provides user friendly and secure access to internal applications over public network. Users can access internal web applications hosted in NIC Data Centers over any internet connected device using a web browser.	Sign-in More Authentication required. Mobile Token	
	Please Contact your respective NLC coordinator for details regarding accounts and access is prohibited. All access is logged on NIC WebVPN.	Sign-in Cancel Sign-in Reactivate Mobile Token	

5. A pop-up opens. Select "SMS Token" or "e-mail token".

	Mobile Token Registration CCOPS HYSECURE How do you want to get one time password? Email OTP Email OTP Email OTP Email OTP
	Copyright # 2018. Accope Systems Pvt Ltd.
CREATED BY BHAWNA SHARMA, KASHISH AGGARWAL	REVIEWED BY ANUJ GUPTA



6. Click on "Send".



7. OTP is received, enter OTP & Click on "Next".

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ΝΙζ	Mobile Token Registration Image: Comps accops acc	
	Copyright & 2018 Accops Systems Pire Ltd.	

8. A Bar-Code appears on computer screen.





9. Open Accops HyID app on Mobile and click add an account.



10. Scan above Bar-Code by Mobile.





11.Now, the Mobile Token can be used to complete additional authentication Through Accop HyID app instead of SMS Token (OTP on Mobile).

- 12. On Parichay page, enter user id and password, SMS comes on mobile.
- 13. Enter SMS token (OTP on Mobile) and select check box **"Do not ask again on this device".**

Now on, you will never need SMS (OTP on Mobile) on Mobile to open e-Office.

Note: Do not follow these steps of this User manual, if you want to use SMS token (OTP on Mobile) for **"saccess.nic.in" & "Parichay".**

12. Troubleshooting for "saccess.nic.in".

Problem: - 1



Solution: - It's mean that your Web-VPN account not created, apply for Web-VPN account

through http://eforms.nic.in

Note: - If your Web-VPN account already created then share all details (Registered mobile number, e-mail "gov.in/nic.in" and Web-VPN number) to <u>vpnsupport@nic.in</u> with this issue.