



भारत सरकार GOVERNMENT OF INDIA
 वित्त मंत्रालय MINISTRY OF FINANCE
 राजस्व विभाग DEPARTMENT OF REVENUE
 केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS
 प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
 केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
 केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
 आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682018

E-mail: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-2390404

GEXCOM/II/(12)/1/2020-ESTT

Date: .06.2021

Sub: Departmental Examination for Confirmation of Inspectors from 10.08.2021 to 13.08.2021- Reg.

The next department examination for confirmation of Inspectors of Central Tax is scheduled to be conducted from **10.08.2021** to **13.08.2021**. The schedule of the examination is furnished below:

| Paper | Subject | Max. Marks | Pass Marks | Date | Time |
|-----------------|--------------------------------|------------|------------|------------|--------------------------------------|
| Paper-I | Central Excise (Without Books) | 100 | 50 | 10.08.2021 | 10:00 to 13:00 Hrs |
| Paper-II | Customs (With Books) | 100 | 50 | 10.08.2021 | 14:00 to 17:00 Hrs |
| Paper-III | Administration (With Books) | 100 | 50 | 11.08.2021 | 10:00 to 13:00 Hrs |
| Paper-IV | Law (With Books) | 100 | 50 | 11.08.2021 | 14:00 to 17:00 hrs |
| Paper-V (Pt.I) | Hindi (Written) | 75 | 37 | 12.08.2021 | 10:00 to 12:00 Hrs |
| Paper-V (Pt.II) | Hindi (Viva- Voce) | 25 | 13 | 12.08.2021 | 14:00 to 18:00 Hrs |
| Paper-VI | Viva-Voce | 100 | 50 | 13.08.2021 | During office hrs. 9:30 to 18:00 Hrs |

- Inspectors from Kochi Commissionerate, Appeals Commissionerate & CCO who have not attended/ cleared the confirmation examination earlier may submit their written willingness to this Office latest by **23.07.2021**. **They are**

also requested to provide their mobile number and E-mail ID. It is informed that no requests for appearing in the examination after the prescribed date will be entertained by this office.

3. Those candidates who have passed their Matriculation or an equivalent or higher examination with Hindi as one of the subject are exempted from taking examination in Hindi. Such candidates have to submit their relevant certificates (Xerox copy) for exemption. Candidates who do not submit their relevant certificates along with their willingness will not be exempted from Hindi Examination.

(S. Suresh)
Assistant Commissioner (P&V)

Copy submitted to:

1. **The Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.**
2. **The Principal Commissioner, Central Tax and Central Excise, Kochi.**
3. **The Commissioner of Central Tax and Central Excise, Appeals, Kochi.**
4. **The Additional Director General, NACIN/ DGGI/ DRI, Kochi.**

Copy to:

1. **The Joint/ Deputy / Assistant Commissioner, All divisions Kochi Commissionerate for circulating the same to eligible officers.**
2. **The Superintendent (Systems), Central Tax and Central Excise Hqrs. Office, Kochi – for uploading in website.**
3. **Notice Board.**

APPENDIX 'E'
[See Rule 2(1)(e)]

SYLLABUS FOR THE DEPARTMENTAL EXAMINATION FOR INSPECTORS

(Maximum marks for each paper will be 100)

PAPER-I: Central Excise (Without Books)

| | | | |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks | - | 50 |
| (c) | Time allowed | - | 3 hours |

1. *The Central Excise Act, 1944 (1 of 1944) [Amendments made in Central Excise Acts, 1994 vide Taxation Laws (Amendment) Act, 2017 rules and regulation made therein].*
2. *The Central Excise Rules, 2002.*
3. *The Central Excise Tariff Act, 1985 (5 of 1986).*
4. *The CENVAT Credit Rules, 2004.*
5. *The Central Board of Excise and Customs Manual.*
6. *Board's Standing Orders, Notifications and Circulars relating to Central Excise.*

PAPER-II: CUSTOMS (WITH BOOKS)

| | | | |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks | - | 50 |
| (c) | Time allowed | - | 3 hours |

Syllabus:

1. *The Customs Act, 1962 (52 of 1962);*
2. *The Customs Tariff Act, 1975 (51 of 1975);*
3. *The Customs Rules and Procedures;*
4. *The Foreign Trade Policy-2015-20 (Extended till March 2021);*
5. *Hand book of Export and Import Procedure;*
6. *The Customs, Allied Acts and Rules made thereunder;*
7. *The Special Economic Zone Act, 2005 and Rules made thereunder.*

PAPER-III: ADMINISTRATION (WITH BOOKS)

| | | | |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks | - | 50 |
| (c) | Time allowed | - | 3 hours |

Syllabus:

1. *The Fundamental Rules and Supplementary Rules.*
2. *The Central Civil Services (Classification, Control and Appeal) Rules 1965.*
3. *The Central Civil Services (Conduct) Rules, 1964.*
4. *The General Provident Fund (Central Services) Rules, 1972.*
5. *The General Financial Rules.*
6. *The Central Treasury Rules.*

PAPER-IV: LAW (WITH BOOKS)

| | | | |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks | - | 50 |
| (c) | Time allowed | - | 3 hours |

Syllabus:

1. *The Constitution of India.*
2. *The Indian Penal Code, 1860 (45 of 1860).*
3. *The Code of Criminal Procedure 1973(2 of 1974).*
4. *The Code of Civil Procedure, 1908 (5 of 1908).*
5. *The Indian Evidence Act, 1872(1 of 1872).*
6. *The Provisional Collection of Taxes Act, 1931(16 of 1931)*

PAPER-V: HINDI**I. HINDI (WRITTEN)**

| | | | |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 75 |
| (b) | Pass Marks | - | 37 |
| (c) | Time allowed | - | 2 hours |

1. *Translation of a passage from English to Hindi and from Hindi to English;*
2. *Correction of sentences and giving Hindi words equivalents for English words;*
3. *Answer from the Hindi passage;*
4. *Classification of Official Language Act, 1963(19 of 1963); and*
5. *Knowledge of Hindi rules and regulations.*

II. HINDI (VIVA-VOCE)

| | | | |
|-----|---------------|---|----|
| (a) | Maximum Marks | - | 25 |
| (b) | Pass Marks | - | 13 |

Syllabus:

1. *Conversation;*
2. *Reading of petitions and documents written in manuscripts in Hindi;*

PAPER-VI: VIVA-VOCE

| | | | |
|-----|---------------|---|-----|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks | - | 50 |

Syllabus:

Questions on general working of the Commissionerate, General awareness in Science, Economy and Geography etc. and General Knowledge relating to production of the excisable goods in India and excise procedure relating to Domestic Industry, Exports Oriented Units (EOUs), Electronics Hardware Technological Parks (EHTPs), and Software Technological Parks (STPs) etc. Knowledge of the candidate of the procedure and work, which the officer has been handling during the period of training, will be particularly tested.

INSTRUCTIONS FOR DEPARTMENTAL EXAMINATION