



भारत सरकार **GOVERNMENT OF INDIA**  
वित्त मंत्रालय **MINISTRY OF FINANCE**  
राजस्व विभाग **DEPARTMENT OF REVENUE**

केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड  
**CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS**

प्रधान आयुक्त का कार्यालय  
**OFFICE OF THE PRINCIPAL COMMISSIONER**

केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क  
**CENTRAL TAX & CENTRAL EXCISE**

केन्द्रीय राजस्व भवन, **CENTRAL REVENUE BUILDING**

आई. एस. प्रेस रोड, कोच्चि, **I.S. PRESS ROAD, KOCHI-682 018**

**E-mail: [cexcochi@nic.in](mailto:cexcochi@nic.in) Fax: 0484-2390608 Phone: 0484-2390404**

**GEXCOM/II/(12)/2/2020 – Estt**

**Date: .06.2021**

**URGENT/TIME BOUND**

**Sub: Departmental Examination for promotion of LDCs to the cadre of Tax Assistant for the year 2021-22 - reg.**

The next departmental examination for promotion of LDCs to the cadre of Tax Assistant for the year 2021-22 is scheduled to be held on 16.07.2021. The details of the examination are given below:

Sl. No	Subject	Max. Marks	Pass Marks	Date	Time
1	Paper - I Theoretical Test on Computer Proficiency	50	25	16.07.2021	11:00 to 12:00 Hrs
2	Paper - II Practical Test on Computer Proficiency	50	25	16.07.2021	14:00 to 14:30 Hrs
3	Paper-III Typing Test	35wpm in English or 30wpm in Hindi		16.07.2021	14:30 to 15:00 Hrs

2. It is requested to forward the names of willing Lower Division Clerks for appearing in the next Examination scheduled for promotion from LDCs to the cadre of Tax Assistant, who posses the following education qualification and experience namely:
  - a. 12<sup>th</sup> Class or equivalent from a recognized Board or University.
  - b. Data entry speed of 8000 key depression per hour for data entry work and should pass the Departmental examination with typing speed of 35wpm in English or 30wpm in Hindi on computer.
3. The written willingness may be forwarded to this office on or before 24.06.2021.

**(S. Suresh)**  
**Assistant Commissioner (P&V)**

Copy submitted to:

1. **The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.**
2. **The Principal Commissioner of Central Tax & Central Excise, Kochi.**
3. **The Commissioner of Central Tax & Central Excise, Appeals.**
4. **The Additional Director General, DGGI/DRI/NACIN Cochin.**

Copy to:

1. **All Deputy / Assistant Commissioner in charge of Divisions of Central Tax & Central Excise, Kochi Commissionerate.**
2. **The Superintendent (Systems) – for uploading in website.**
3. **Notice Board.**