



भारत सरकार **GOVERNMENT OF INDIA**
वित्त मंत्रालय **MINISTRY OF FINANCE**
राजस्व विभाग **DEPARTMENT OF REVENUE**
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड

CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER

केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE

केन्द्रीय राजस्व भवन, **CENTRAL REVENUE BUILDING**
आई. एस. प्रेस रोड, कोच्चि, **I.S. PRESS ROAD, KOCHI-682 018**

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GEXCOM/II/(7)/1/2020-ESTT Date: 09.12.2020

ESTABLISHMENT CIRCULAR NO.17/2020

Attention is invited to the following letter received from the Office of the Principal Additional Director General, Directorate General of Goods And Services Tax, Eastern Zonal Unit, Kolkata.

Sl. No	Letter No. and date	Subject
1.	Letter File No.II/(3)/TFR/7/2020-ADMN- O/o Pr ADG-DGGST-EZU- KOLKATA dated Nil	Filling up the posts of Additional Assistant Director in the Directorate General of Goods & Services Tax, Eastern Zonal Unit, Kolkata on deputation basis

Copy of the mentioned letter may be downloaded from the website of Kochi commissionerate - www.cenexcisekochi.gov.in for information. Nominations, if any, may be sent to this office urgently.

[Suresh Babu P.G.]
Assistant Commissioner [P&V]

To

- 1. All Group A officers, Central Tax & Central Excise, Kochi Commissionerate.**

Copy to:

- 1. The Assistant Commissioner (CCO), Hqrs Kochi, for information.**
- 2. The Superintendent (Systems), Hqrs Kochi, for uploading in website.**

प्रधान अपर महानिदेशक के कार्यालय,
माल एवं सेवा कर महानिदेशालय, पूर्वी क्षेत्रीय कार्यालय, जीएसटीभवन, 180, शांतिपल्ली,
राजडांगामेनरोड, कोलकाता-700107

Office of the Principal Additional Director General,
Directorate General of Goods And Services Tax, Eastern Zonal Unit,
GST Bhawan, 180, Shantipally, Rajdanga Main Road,
Kolkata-700107
Email ID : dggst-ezu@gov.in



To,
The Principal Chief Commissioner / Chief Commissioner of CGST & Central Excise – All
The Principal Chief Commissioner / Chief Commissioner of Customs, CGST & Central Excise - All
The Principal Chief Commissioner / Chief Commissioner of Customs - All
The Principal Director General / Director General - All

Sir / Madam,

Subject: Filling up the posts of Additional Assistant Director, Inspector, Administrative Officer and Ministerial Staffs in the Directorate General of Goods & Services Tax, Eastern Zonal Unit, Kolkata - Regarding

The Directorate General of Goods & Services Tax (DGGST), Eastern Zonal Unit, Kolkata is in the process of drawing up a panel to fill up the posts of Additional Assistant Director, Inspector, Administrative Officer and Ministerial Staff in the Directorate General of Goods & Services Tax, Eastern Zonal Unit, Kolkata on deputation basis as mentioned below. It is proposed to fill the vacancies by appointing suitable officers holding analogous posts in the formations of Central Goods & Services Tax and Customs formations.

Sr. No.	Name of Post	Vacancy	Pay Level in 7 th CPC Pay Matrix
01.	Additional Assistant Director	1	Pay Level 8/9
02.	Inspector	2	Pay Level 7/8
03.	Administrative Officer	1	Pay Level 7
04.	Ministerial Staff (Executive Assistant/Tax Assistant)	2	Pay Level 4/6
05.	Ministerial Staff (Lower Division Clerk)	1	Pay Level 2

2. The officers selected for the posts will be entitled for Deputation Allowance as admissible in terms of Office Memorandum No.2/11/2017-Estt(Pay.II) dated 24.11.2017 of Ministry of Personnel, Public Grievances and Pensions, DOP&T, New Delhi.

3. The deputation is for a period of five years for the above mentioned posts, which is extendable by another two years, one year at a time, subject to the willingness of the officer, his/her performance, concurrence of his / her parent Commissionerate and approval of the Competent Authority.

4. It is requested that this communication may kindly be circulated among the officers in your jurisdiction and the applications of the willing officers may kindly be forwarded to this Directorate. Officers may be advised that willingness once exercised cannot be withdrawn later on and they are expected to serve in DGGST, Eastern Zonal Unit till the expiry of their tenure of 5 years. While forwarding the names of the willing officers, the following information in respect of them may also be sent for evaluation by this Directorate:-

[a] Complete bio-data viz. Name, date of birth, educational qualification, present post and the date from which it is held including history of postings;

[b] willingness of the officer;

[c] ACR/APAR grading for the last 5 years duly verified;

[d] Vigilance Clearance Certificate;

[e] No Objection from the Cadre Controlling Authority to relieve the officer / staff in the event of his/her selection.

5. In case, while working in this Directorate, if the conduct and work of the officer is not found satisfactory, the officer shall be reverted back to the parent Commissionerate prematurely without assigning any reasons.

6. The last date of receipt of applications is 18-12-2020.

7. Willing officer may, however, send advance copies of his / her application to the “Principal Additional Director General, Directorate General of Goods & Services Tax, Eastern Zonal Unit, GST Bhawan, 180 Shantipally, Rajdanga Main Road, Kolkata -7001207” and email it to dggst-ezu@gov.in from their official email ID.

Yours faithfully,

Principal Additional Director General
Directorate General of Goods & Services
Tax,
Eastern Zonal Unit

Copy to:

The Web-Master, CBIC, Directorate of Systems, 4th & 5th Floor, Hotel Samrat, Chankyapuri, New Delhi -110021 with a request to upload on CBIC website www.cbic.gov.in at the earliest.