



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM/II/(7)/2/2020-ESTT.

Date: 14.12.2020

ESTABLISHMENT CIRCULAR

Attention is invited to the following letter.

Sl. No.	File No. and date	Subject
1.	Letter DRI.F.No.A-44014/01/2016-Estt/ 1684 dated 26.11.2020 issued by the Joint Director (Admn.), DRI, New Delhi.	Filling up of the post of PA-cum- CA in the COIN units at Hong Kong, Dubai and Kathmandu - regarding.

Copy of the above mentioned letter may be downloaded from the website of Kochi Commissionerate – www.cenexcisekochi.gov.in for information.

(Suresh Babu P.G.)
Assistant Commissioner [P&V]

Copy submitted to:

1. **The Chief Commissioner of Central Tax & Central Excise,
Thiruvananthapuram Zone.**

Copy To:

1. **The Superintendent (EDP) for uploading in the Commissionerate website.**



DIRECTORATE OF REVENUE INTELLIGENCE

DRUM SHAPE BUILDING: I.P.BHAVAN: I.P.ESTATE, NEW DELHI

FAX NO. 23370954, TEL: 23378629, 23379871; E-MAIL: drihqsadm-n-cbec@nic.in

DRI.F.No. A-44014/01/2016-Estt / 1684

Dated: .11.2020

To,

All Members (CBIC),
All Pr. Chief Commissioners of Customs/ Chief Commissioners of Customs,
All Pr. Chief Commissioners of GST/ Chief Commissioners of GST,
All Pr. Director General/ Director General,
Narcotics Commissioner, CBN, Gwalior.

Subject: Filling up of the post of PA-cum-CA in the COIN units at Hong Kong, Dubai and Kathmandu - reg.

Sir/Madam,

Kindly refer to the above mentioned subject.

2. One post each of PA-cum-CA in the COIN units at Hong Kong, Dubai and Kathmandu is to be filled up on Deputation basis for a period of three years. For the said posts, applications are invited from officers of the rank of **Inspector/ Preventive Officer/ Intelligence Officer** of Central Board of Indirect Taxes and Customs (CBIC).

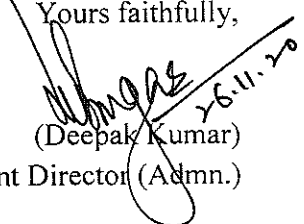
3. Accordingly, please find enclosed circular calling for applications for the post of PA-cum-CA in the COIN units at Hong Kong, Dubai and Kathmandu. It is requested to forward applications of **eligible and suitable officers** working under your jurisdiction along with their complete History of Posting, a written Statement of Purpose (SOP) detailing the vision and suitability of the candidate (of not more than 500 words) **along with duly certified copies of ACRs/APARs of last 10 years**. A certificate that No Vigilance/ disciplinary case is either pending or contemplated against the officer and details of penalty imposed (if any) during the last 10 years may also be forwarded.

4. Certified information regarding the applicant may please be furnished in the format given in the enclosed **Annexure-1** (duly verified).

5. The candidate should mention his Name, Designation & Date below the application.

6. It is requested that you may verify the information furnished by each applicant and forward the applications to the undersigned **latest by 11.12.2020 by speed-post as well as via e-mail on drihqsadm-n-cbec@nic.in** clearly mentioning the subject as "**Filling up of the post of PA-cum-CA in the COIN units at Hong Kong, Dubai and Kathmandu – Name of the officer.**" The application(s) must be forwarded through proper channel. For officers on deputation, duly verified application may be submitted through their Competent Authority.

Encl. – as above.

Yours faithfully,

(Deepak Kumar)
Joint Director (Admn.)

Copy to – The Under Secretary, Ad. II, CBIC, New Delhi for kind information.

Annexure – 1WORK PROFILE

1. Name of the officer, current Designation and Place of Posting (Commissionerate/ Directorate) :
2. Date of Birth :
3. Educational Qualification :
4. Date of joining the department :
5. Date of joining as Inspector/ Intelligence Officer/ Preventive Officer :
6. Experience in Intelligence/ Investigations related work as Inspector/ Preventive Officer/ Intelligence Officer in DRI/ Customs formation (no. of years) (Details of DRI I/EA-1 filled by the officer may be mentioned with may be verified with resume ACR/ APAR of the officer) :
7. Details of exceptional work/ cases done (Details may be submitted in separate sheet) :
8. Proficiency in Foreign Language, other than English, if any, Read/ Write/ Speak (Certificate, if any, to be attached separately) :
9. Qualification and experience in computer related work including Risk Management and Data analysis/ works :
10. Driving experience of four wheelers, if any (Copy of Driving Licence to be attached) :
11. Health issues, if any :
12. Details of Training undertaken (separate sheet to be attached) :
13. Details of foreign visits (separate sheet to be attached) :
14. History of Postings (HOP)* :
15. Written Statement of Purpose (SOP) (not more than 500 words) detailing the vision and suitability of the candidate for the post (in a separate sheet) :
16. Whether promotion due within 3 years ** (Admn. Section of the officer to certify this) :
17. Mobile No. :
18. E-mail ID :
19. Remarks, if any :

*Please attach HOP duly certified by the competent authority of department.

**Candidates applying for the post may please note that no promotional benefit (on the basis of the promotion of similarly placed offer in India) should be claimed during deputation.

PERSONAL PROFILE

1. Name of the child/ children, if any
2. Class in which presently studying

Note – Candidates applying for the post may please note that extension of tenure cannot be sought on the basis of child/children's study

Signature of the applicant

(Name of the applicant)

Place :

Date :