



भारत सरकार GOVERNMENT OF INDIA  
वित्त मंत्रालय MINISTRY OF FINANCE  
राजस्व विभाग DEPARTMENT OF REVENUE

केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड  
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS

प्रधान आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER

केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क  
CENTRAL TAX & CENTRAL EXCISE

केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING

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C.No. II/12/2/2016 - Estt

Date: 11.07.2019

**Sub: Departmental Examination for promotion of Tax Assistants (TA) to Executive Assistants (EA) in Customs and Central Tax Department to be held in the month of September, 2019 - Reg.**

The next Departmental Examination for promotion of Tax Assistants (TA) to the grade of Executive Assistants (EA) of Central Taxes is scheduled to be conducted from **16.09.2019 to 18.09.2019**. The schedule of the examination is furnished below:

PAPER	SUBJECT	DATE	TIME	PASS MARKS
<b>Examination for promotion to grade of Executive Assistants</b>				
Paper I	Central Excise, GST & Customs Procedures (With Books)	16.09.2019 (Monday)	10.00 hrs to 13.00 hrs	40/100
Paper II	Computer Application (Theory & Practical)	17.09.2019 (Tuesday)	10.00 hrs to 13.00 hrs	50/100
Paper III	Administration (With Books)	18.09.2019 (Wednesday)	10.00 hrs to 13.00hrs	40/100

The officers from Kochi Commissionerate, Appeals Commissionerate & CCO, who are eligible and willing to write the above examinations, may submit their written willingness to this office **latest by 25.07.2019**. It is informed that **no requests for appearing in the examination after the prescribed date will be entertained by this office.**

The syllabus for the examination is given as annexure to this letter. If any officer requires the Hindi version of the question paper he/she may specifically request for the same in his/her application.

**Only those officers who have passed the Tax Assistant confirmation examination need to apply.**

*Rajewari*  
(Rajeswari R Nair)  
Joint Commissioner [P&V]

Copy Submitted to:-

1. The Principal Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.
2. The Principal Commissioner of Central Tax & Central Excise, Kochi.
3. The Commissioner of Central Tax & Central Excise, Appeals, Kochi.

Copy to:-

1. The Deputy / Assistant Commissioner, All divisions of Kochi Commissionerate for circulating the same to eligible officers.
2. The Superintendent (EDP/Admin.) Hqrs Kochi.
3. Notice Board.