



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
सहायक आयुक्त का कार्यालय
OFFICE OF THE ASSISTANT COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
इडुक्की मण्डल, IDUKKI DIVISION
के.पी.वर्की मॉल, IInd Floor, रोटरी जंक्शन, थोडुपूजा - 685584
K.P VARKEYS MALL, IInd FLOOR
ROTARY JUNCTION, THODUPUZHA-685584
Phone: 04862-226652, 226653

E-mail: cgst.ti07@gov.in

सी.सं./ C.No.I/22/03/2018-

तिथि/ Date:30-03-2019

NOTICE INVITING TENDER (NIT)

Sub: Rates/quotations for Housekeeping (Multi Task Staff) at the office premises of Central Tax and Central Excise, Idukki Division, Kattappana Range and Vandiperiyar Range-Reg.

The Assistant Commissioner of Central Tax and Central Excise, Idukki Division invites bids/Quotations from Service Providers for **(Idukki Division at Thodupuzha, Kattappana Range at Kattappana and Vandiperiyar Range at Peermade)** for House Keeping & Multi Task works at the office of the Asst. Commissioner of Central Tax & Central Excise Idukki Division, Office of the Superintendent of Central Tax & Central Excise, Kattapana Range and Vandiperiyar Range. The Division office premises at Thodupuzha consist of 8622.18 sq.ft., Kattappana Range 1400 Sq.ft. and Vandiperiyar Range 1382.74 sq.ft.

Data Sheet

Item	Description
Name of the Hirer	Government of India, Ministry of Finance, Department of Revenue, Central GST and Central Excise, Idukki Division, K.P.Varkey's Mall, Rotary Junction, Ambalm Bypass Road, Thodupzha-685584.
Tender Inviting Authority	Asst. Commissioner, Central GST & Central Excise, Idukki Division.

Tender Name	Outsourcing of Multi Task Staff & Housekeeping works for the period from May, 2019 to March, 2020
Tender No. & Date	C. No. I/22/03/2018 dated 30/03/2019
Method of Selection	L-1
Availability of Tender Documents	Can be downloaded from Central Public Procurement Portal at http://eprocure.gov.in/eprocure/app
Date and time of Tender Notice issuance	30/03/2019, 05.00 PM
Last dated and time for bid/Proposal submission (On or before)	19/04/2019, 05.00 PM
Bid opening Time & Date	22/04/2019, 11.00 AM.
Period of hiring	1 st May, 2019 to 31 st March, 2020

2. Tender documents may be downloaded from CPPP site <http://eprocure.gov.in/eprocure/app> as per the schedule, as given in time schedule for tender as above, by the bidders having Digital Signature Certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Government of India and which can be traced up to the chain of trust to the Root Certificate of CCA. Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Interested bidders shall submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document in the website <http://eprocure.gov.in/eprocure/app>. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website.

TIME SCHEDULE FOR TENDER

SL No.	Particulars	Date
1	Tender e-publish date	30/03/2019
2	Document download start date	30/03/2019
3	Document download last date	19/04/2019
4	Bid submission start date	30/03/2019
5	Bid submission last date	19/04/2019, 5.00 PM
6	Tender opening date (Technical)	22/04/2019, 11.00 AM

3. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned.
4. The tenders shall be submitted only online and in two parts viz., Technical Bid and Financial Bid, along with all the tender documents mentioned in the Annexure-II & III, duly signed in all the pages. The format of Technical and Financial Bid is mentioned in **Annexure-IV**. All the pages of bid being submitted must be signed and over writing, if any, has to be duly initialled by the bidder or his authorised signatory and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Further, the 'Terms & Conditions' (**Annexure-II**) & Tender Acceptance Letter (**Annexure-III**) should also be duly signed and upload along with other tender documents. It may be noted that, in case of non-uploading of copies of documents specified in **Annexure-II** (Terms & Conditions) on the CPPP, such technical bid, shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website <https://eprocure.gov.in/eprocure/app> shall not be considered. No correspondence will be entertained in this matter.
5. Interested service providers are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.
6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time.
7. Interested parties may also download the tender from the official websites www.cbcc.gov.in & www.cenexkochi.gov.in.
8. The bids, complete in all respects should be submitted through the Government e-procurement portal <https://eprocure.gov.in/eprocure/app> on or

before **5.00 PM on 19.04.2019**. Offers received beyond the specified date/ time shall not be entertained.

Enclosures:

- (i) **Annexure - I (General Instructions)**
- (ii) **Annexure - II (Terms and conditions)**
- (iii) **Annexure - III (Tender Acceptante Letter)**
- (iv) **Annexure - IV (Technical Bid & Financial bid Format)**
- (v) **Annexure - V (Instructions for Online Bid Submission)**


[बिजू पॉल/BIJU PAUL]

सहायक आयुक्त/ Assistant Commissioner

Copy submitted to:

1. The Additional Commissioner/Nodal Officer, Central Tax and Central Excise, Kochi for publication in <https://eprocure.gov.in/eprocure/app> and in the Official Websites i.e., www.cbec.gov.in, www.cenexcisekochi.gov.in.
2. The Notice Board at the office of the Assistant Commissioner of Central Excise Customs & Service Tax Idukki Division.