

**Government of India  
Ministry of Finance, Department of Revenue**

*(Statement to be furnished on half –yearly basis by the Government Officer to Administration)*

Name of the Applicant : \_\_\_\_\_

Designation : \_\_\_\_\_

Department : \_\_\_\_\_

Pay Level & Basic Pay ( ₹ ) : \_\_\_\_\_

I certify that I have spent ₹ \_\_\_\_\_ towards purchase of Newspaper (s) for the months of:

i) January- June, 20\_\_\_\_\_

OR

ii) July – December, 20\_\_\_\_\_

(only one option is to be ticked)

I further declare that: i) The Newspaper (s) in respect of which reimbursement is claimed is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date:

Signature:  
Name: