



भारत सरकार GOVERNMENT OF INDIA  
वित्त मंत्रालय MINISTRY OF FINANCE  
राजस्व विभाग DEPARTMENT OF REVENUE

प्रधान आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER  
केन्द्रीय उत्पाद शुल्क, सीमा शुल्क और सेवा कर  
CENTRAL EXCISE, CUSTOMS & SERVICE TAX  
कोच्चिन COCHIN

केन्द्रीय राजस्व भवन CENTRAL REVENUE BUILDING  
आई. एस. प्रेस रोड, कोच्चि I.S. PRESS ROAD, KOCHI-682 018

E-mail: cexcochi@nic.in

Fax: 0484-2390608

Phone: 0484-2390404

C.No.II/7/2/2014-Estt.

Date: २२.03.2017

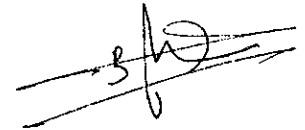
**ESTABLISHMENT CIRCULAR NO. 3/2017**

Attention is invited to the following letters :

Sl. No.	Letter No. and date	Subject
1	F.No.A.12018/04/2013.AD.IIIB dated 14.02.2017	Amendment in notification of Recruitment Rules for the posts of Tax Assistants in CBEC.
2	F.No.A.12018/14/2013.AD.IIIB dated 14.02.2017	Amendment in notification of Recruitment Rules for the posts of Non-Statutory Departmental Canteens (Group'C') Posts in Central Excise & Customs Department.
3	F.No.II(3)/12/2014_Systems/156 dated 12.01.2017	Preparation of panel for selection for the posts of Inspector, AO, PS,Steno,EA, TA & LDC on deputation on the Directorate General of Systems.
4	F.No.A/35018/1/2016 CEI CZU dated 06.12.2016	Preparation of Panel of officers for appointment to various grades in DGCEI, Zonal Unit, Chennai and Regional Units at Coimbatore, Madurai and Trichy.
5	DGCEI/BZU/F.No.A/22014/2014-Estt dated 20.12.2016	Preparation of panel for deputation for the post of Driver Gr.I/II/III in the Directorate General of Central Excise Intelligence Bangalore Zonal Unit
6	F.No.A-35011/5/2016-Ad.ED dated 07.12.2016	Filling up the post of Joint Director of Enforcement in the Enforcement Directorate
7	F.No.040/AAR/NCR Bench/2016-17/204 dated 09.02.2017	Forwarding of vacancy circular-reg
8	DRI F.No.A-44014/01/2017-Estt dated 02.02.2017	Selection of IRS (C& CE) Officers for COIN postings -reg
9	DGCEI.F.No.A-428/22/02/2016-Estt./1330 dated 13.02.2016	Preparation of panel for appointment Intelligence Officer in Directorate General of Central Excise Intelligence (Hqrs), New Delhi in the Entry Py

10	C.No.II/13/01/2016-17/CHN/181 dated 12.01.2017	Preparation of panel for selection for the various posts on deputation-Calling for Willingness-reg
11	F.no.C-18012/9/2010-Ad.IIb dated 09.02.2017	Instructions for passing order on representation/Appeal under various Rules received from Government servant as per instruction of DOP&T
12	S.F.no.52/2016-17 dated 03.03.2017	Filling up the two posts of Assistant in the office of the competent Authority, SAFEM (FOP) & NDPS Acts, Chennai-reg
13	S.F.no.52/2016-17 dated 03.03.2017	Filling up of three posts of Inspector in the office of the Competent Authority, SAFEM (FOP) & NDPS Acts, Chennai-reg
14	S.F.No.52/2016-17 dated 03.03.2017	Filling up of one post of Inspecting Officer in the office of the Competent Authority, SAFEM (FOP) & NDPS Acts, Chennai-reg

Copy of the mentioned letters may be downloaded from the website of Cochin commissionerate - [www.cenexcisekochi.gov.in](http://www.cenexcisekochi.gov.in) for information.



**[B G Krishnan]**  
**Deputy Commissioner [P&V]**

To

1. The DC/AC of divisions under Cochin commissionerate.
2. All Section Heads in Headquarters Cochin.
- ✓ 3. The Superintendent (EDP) for uploading in website.
4. Notice Board, Hqrs Cochin.
5. Notice Board, Central Excise Bhavan, Kathrikadavu.

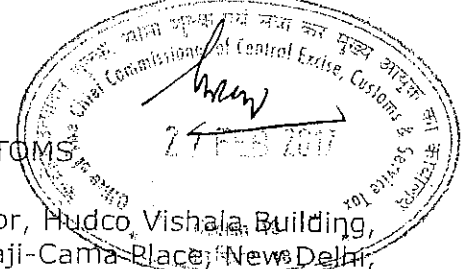
Copy to:

1. The Deputy Commissioner (CCO), Hqrs Cochin for information.

LC no: 4363

F.No.A.12018/04/2013.AD.III.B  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
CENTRAL BOARD OF EXCISE AND CUSTOMS  
\*\*\*\*

By Speed Post/Fax



Gr. Floor, Hudco Vishala Building,  
Bhikaji-Cama Place, New Delhi,  
Dated the 14 February, 2017

To,  
All the Cadre Controlling Authorities  
under Central Board of Excise and Customs.

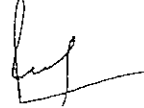
Subject: Amendment in Notification of Recruitment Rules for the post of Tax  
Assistant under Central Board of Excise and Customs - regarding.

Sir/ Madam,

I am directed to say that Amendment in Recruitment Rules for the posts of  
Tax Assistant under Central Board of Excise and Customs is notified vide G.S.R.  
112(E) dated 08.02.2017. A copy of the above-mentioned Gazette Notification is  
enclosed herewith for your kind information and necessary action. It can also be  
downloaded directly from the website: [www.egazette.nic.in](http://www.egazette.nic.in)

Encls.: As Above

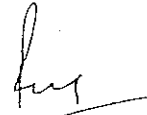
Yours faithfully,

  
14.2.2017

(Rajpal Singh)

Under Secretary to the Govt. of India  
Tel. /Fax No.: 26162780

Copy to: (1) Webmaster, DG Systems and Data Management for uploading the  
same on the website.  
(2) DGHRD for information and record;

  
14.2.2017

(Rajpal Singh)

Under Secretary to the Govt. of India



# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 89]

नई दिल्ली, बुधवार, फरवरी 8, 2017/माघ 19, 1938

No. 89]

NEW DELHI, WEDNESDAY, FEBRUARY 8, 2017/MAGHA 19, 1938

वित्त मंत्रालय

(राजस्व विभाग)

अधिसूचना

नई दिल्ली, 8 फरवरी, 2017

सा.का.नि. 112(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, केन्द्रीय उत्पाद शुल्क और सीमा-शुल्क विभाग, सहायक कर (समूह 'ग' पद) भर्ती नियम, 2014 का संशोधन करने के लिए निम्नलिखित नियम बनाते हैं: अर्थात्:-

1. (1) इन नियमों का संक्षिप्त नाम केन्द्रीय उत्पाद शुल्क और सीमा-शुल्क विभाग, कर सहायक (समूह 'ग' पद) भर्ती (संशोधन) नियम, 2017 है।

(2) ये राजपत्र में अपने प्रकाशन की तारीख को प्रवृत्त होंगे।

2. केन्द्रीय उत्पाद शुल्क और सीमा-शुल्क विभाग, सहायक कर (समूह 'ग' पद) भर्ती नियम, 2014 (जिसे इसमें इसके पश्चात् उक्त नियम कहा गया है) में, -

(i) नियम 2 के स्थान पर, निम्नलिखित नियम रखा जाएगा, अर्थात्:-

"2. पदों की संख्या, वर्गीकरण और वेतन मैट्रिक्स में स्तर:- उक्त पदों की संख्या, उनका वर्गीकरण और वेतन मैट्रिक्स में स्तर वे होंगे, जो इन नियमों से उपाबद्ध उक्त अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट है।";

(ii) नियम 3 के उप नियम (1) के स्थान पर निम्नलिखित रखा जाएगा, अर्थात्:-

"(1) जब तक अन्यथा केन्द्रीय उत्पाद शुल्क और सीमा-शुल्क बोर्ड द्वारा निदेश न दिया जाए प्रत्येक आंचलिक काडर नियंत्रण प्राधिकारी का अपना प्रथम काडर होगा।"

F.No.A.12034/SSC/07/2015.AD.III.B  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
CENTRAL BOARD OF EXCISE AND CUSTOMS

\*\*\*\*

By Speed Post/Fax



Gr. Floor, Hudco Vishala Building,  
Bhikaji-Cama Place, New Delhi,  
Dated the 20 February, 2017

To,

All Cadre Controlling Authorities  
under Central Board of Excise and Customs.

Subject: Discontinuation of Interview for Group 'B' (Non-Gazetted) and Group 'C' posts for Promotees – regarding.

Sir/ Madam,

I am directed to say that the issue of discontinuing interviews for Group 'B' (Non-Gazetted) and Group 'C' posts for promotees was discussed in a meeting held on 10<sup>th</sup> February, 2017.

2. It has unanimously been agreed in the meeting that interview for Group 'B' (Non-Gazetted) and Group 'C' posts of Promotees could be done away with. Therefore, you are instructed not to hold interview for Group 'B' (Non-Gazetted) and Group 'C' posts for Promotees.

3. In view of the above, you are requested to take necessary action accordingly.

Yours faithfully,

20.2.2017

(Rajpal Singh)

Under Secretary to the Govt. of India  
Tel./Fax No. : 26162780

LC.No: 4189



**DIRECTORATE GENERAL OF SYSTEMS & DATA MANAGEMENT**  
**CUSTOMS & CENTRAL EXCISE, 4TH & 5TH FLOOR,**  
**HOTEL SAMRAT, CHANAKYAPURI,**  
**NEW DELHI-110021**

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F.No. II (3)/12/2014-Systems //56

Dated: 12.01.2017  
A.O.

To

- (1) All Chief Commissioners of Central Excise
- (2) All Chief Commissioners of Customs Preventive,
- (3) All Chief Commissioners of Customs
- (4) All Directors General/Directors under CBEC

Sir,


**Sub: Preparation of Panel for Selection for the Post of Inspector, A.O,  
PS, Steno, E.A, T.A and LDC on deputation in the Directorate  
General of Systems**

Options are invited to fill up the following vacant posts in the Directorate General of Systems, Mumbai/Chennai/Kolkata

Sl.No	Post	No. of Post lying vacant		Pay Band and Grade Pay (Pre revised)	
		Place	No.		
1	Inspector	Chennai	07	9300-34800	4600
2	Inspector	Mumbai	02	9300-34800	4600
3	Admn. Officer	Chennai	01	9300-34800	4600
4	Admn. Officer	Mumbai	01	9300-34800	4600
5	P.S	Mumbai	01	9300-34800	4600
6	Steno Gr-I	Mumbai	02	9300-34800	4200
7	Steno Gr-II	Mumbai	01	9300-34800	4200
8	Executive Assistant	Chennai	01	9300-34800	4200
9	Executive Assistant	Mumbai	01	9300-34800	4200
10	TA	Chennai	09	5200-20200	2400
11	TA	Mumbai	03	5200-20200	2400
12	TA	Kolkata	01	5200-20200	2400
13	LDC	Chennai	01	5200-20200	1900
14	LDC	Mumbai	01	5200-20200	1900

2. These posts will be on ~~deputation~~ deputation basis from amongst the officers of the similar rank working in the formation of Customs, Central Excise and Service Tax and officers holding analogous posts in the Directorate General/ Directorates under CBEC in the same pay scale. The age of the officer shall not exceed 56 years as on closing date of this circular.
3. Such officers selected for a posting in the Directorate General of Systems, would normally be appointed for a period of 3 years but extendable upto 5 years.
4. It is requested that applications of the interested and eligible officers may be forwarded to this Directorate General with their particular viz, name, address, educational qualification, date of birth, History of Posting, present post and the date from which it is held, scale of pay, experience alongwith synopsis of their ACR Gradings, for the last five years and also "No objection Certificate" from the concerned Commissionerate/ Director General/ Directorate within 90 days from the issue of the circular. It may also be thought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature and also will not be relieved till the expiry of the tenure of three years. It may also be certified that no vigilance case is pending or being contemplated against any such officer.
5. In case, while working in this Directorate General the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate/Directorate before completion of the deputation period.
6. It is requested that this letter may be widely circulated among the officers under your jurisdiction.
7. This circular is also available on official website of CBEC ([www.cbec.gov.in](http://www.cbec.gov.in))

Yours faithfully

  
12/11/12  
(M.R.R. Reddy)  
Addl. Director General (Admn.)

केंद्रीय उत्पाद शुल्क  
आसूचना महानिदेशालय

चेन्नई आंचलिक इकाई  
Tel: 2491 4605, 24912117,  
2491 2794,  
Fax: 24913297  
Email: dgcei\_chzu@nic.in



DIRECTORATE GENERAL OF  
CENTRAL EXCISE  
INTELLIGENCE  
CHENNAI ZONAL UNIT

C-3, C-WING, II FLOOR,  
RAJAJI BHAVAN,  
BESANT NAGAR,  
CHENNAI-600 090

F.NO.A/35018/1/2016 CEI CZU

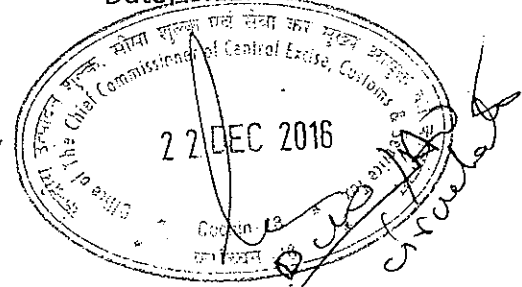
To

The Chief Commissioner of Central Excise and Service Tax (All),  
The Chief Commissioner of Customs, (All)

Sir / Madam,

Sub: Estt. Preparation of panel of officers for appointment to various grades  
in DGCEI, Zonal Unit, Chennai and Regional Units at Coimbatore,  
Madurai and Trichy – Willingness - called for – Regarding.

Date: 6.12.2016



It is proposed to draw a panel of officers to fill up the vacancies in the following grades  
in the Zonal Unit of DGCEI, Chennai and its Regional units at Coimbatore, Madurai and Trichy.

Sl.No.	Name of the Post	Number of Posts			
		Chennai ZU	Coimbatore RU	Madurai RU	Trichy RU
1	Senior Intelligence Officer	2	--	--	3
2	Intelligence Officer	5	6	2	6
3	Stenographer Grade I	1	--	--	--
4	Executive Assistant (STA)	1	--	--	--
5	Tax Assistant	2	1	1	1
6	Head Havildar	2	1	--	--
7	Havildar	4	2	1	1
8	Multi Tasking Staff	1	--	--	--

2. These above posts will be filled up on deputation basis from the officers of equivalent grades of Customs, Central Excise and Service Tax usually for a period not exceeding 5 years in the corresponding Pay Matrix in 7<sup>TH</sup> CPC. Officers who are selected however will have to make their own arrangements for residential accommodation. Normally, the deputation in respect of SIOs / IOs is for a period of five years and in respect of others posts at Sl.No.3 to 8



is for a period of three years, which can be extendable by another two years subject to the willingness of the officers, his/her performance, concurrence of his / her parent Commissionerate and approval of the Competent Authority.

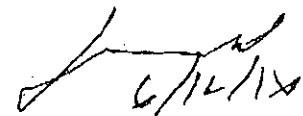
3. It may please be made clear to the officers that option once exercised will be final and in the event of selection in this Directorate, they will not be allowed to withdraw the same.

4. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction and the applications of willing officers may be forwarded to this office. While forwarding the names, the following information in respect of the officers may please be furnished.

- i) Complete Bio-data and willingness letter of the officer along with the History of previous postings
- ii) APAR Gradings for the last 5 years duly verified and attested by the Additional / Joint Commissioner (P&V)
- iii) Vigilance Clearance Certificate; and
- iv) No Objection from the Competent authority to relieve the officer in the event of his / her selection.

5. It is requested that the names of willing and suitable officers may please be obtained and forwarded to this office latest by **31<sup>st</sup> December, 2016**

Yours faithfully,

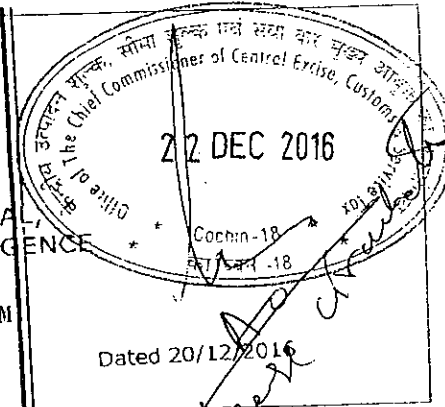


**[D.P. NAGENDRA KUMAR]**

Principal Additional Director General

05/12 2016 12:54 PM FAX

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\*\*\* Send Results \*\*\*  
\*\*\*\*\*  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE



14/4055

Job Office of the Pr. Additional Director General  
Address Directorate General of Central Excise Intelligence  
Name BANGALORE ZONAL UNIT, S.P. ENCALAVE,  
Start Time 112, K.H.ROAD, BANGALORE  
Call Length 00' 16  
Sheets 1  
Result OK

DGCEI/BZU/F.No. A-22014/11/2014-Estt

Dated 20/12/2016

The Chief Commissioner of Central Excise, Ahmedabad/ Bangalore/Bhopal/Bhubaneswar/Chandigarh/Chennai/ Cochin/ Coimbatore/ Delhi/ Hyderabad/ Jaipur /Kolkata/Lucknow/Mysore/ Meerut/Mumbai-I & II/ Nagpur/ Pune/ Ranchi/Shillong /Vadodara/ Vishakhapatnam  
The Chief Commissioner of Customs, Ahmedabad/Bangalore/Chennai/Chennai (Prev.)/ Delhi/ Delhi (Prev.)/Kolkata/Mumbai-I, II & III.  
The Director General of all Directorates  
The Pr. ADG/ ADG of all Directorates Zonal Units  
The Commissioner of Central Excise & Service TX, Ahmedabad-I/II/III/ Bhavnagar/ Rajkot/ Bangalore-I/II/III /IV/V/Bhopal/Indore/ Raipur/ Belgaum/Bhubaneswar-I/II/ Chandigarh-I/II Ludhiana/ Jammu & Kashmir/ Chennai-I/II/III/IV/ Puduchery/Cochin/ Calicut/Coimbatore/ Madurai/ Salem/ Tirunelveli/ Thiruchirappalli/ Delhi-I/II/III/IV/ Panchkula/ Rohtak/ Hyderabad- I/II/III/IV/ Jaipur-I /II / Kolkata- I/II/III/IV/V/VI/VII/ Bolpur/ Lucknow/ Allahabad /Kanpur/ Meerut-I/II/ Noida/ Mangalore/ Mysore/ /Mumbai-I/II/III/IV/ Thane-I/II /Belapur/ Raigad/ Aurangabad/ Nagpur/ Nasik/ Goa/Kolhapur/ Pune-I/II /Patna/Shillong/ Vadodara-I/II/ Surat-I/II/ Vap./ Vishakhapatnam- I/II/III.  
The Commissioner of Service Tax, Ahmedabad/ Bangalore I & II/Chennai/Delhi/ Kolkata/ Mumbai-I/II  
The Commissioner of Customs, Ahmedabad/Amritsar/Bangalore/Chennai/Delhi/Goa/Jodhpur/Jamnagar/Kandla/Kolkata/Kochi/Lucknow/ Mangalore/ Patna/ Pune/ Shillong/Tuticcrin/Thiruchirappalli/ Thiruvananthapuram/ Vishakhapatnam.

Sir/ Madam,

Subject: Preparation of panel for deputation for the post of Driver Gr.I/II/III in the Directorate General of Central Excise Intelligence, Bangalore Zonal Unit -regarding.

Bangalore Zonal Unit of Directorate General of Central Excise Intelligence is in the process of drawing up a panel of suitable candidates for filling up the post of Driver at Bangalore Zonal Unit. This post will be filled up on deputation basis from the officers of equivalent grades of Customs, Central Excise & Service Tax:-

The selected officer, on appointment, will be entitled for deputation allowance in the revised pay scale subject to prescribed ceiling as admissible and he will have to make his own arrangements for residential accommodation. Normally, the deputation is for a period of three years which is extendable by another two years, subject to willingness of the officers, his performance, concurrency of his parent Commissionerates and approval of the Competent Authority.

It is requested that the circular may please be brought to the notice of all the formations under your jurisdiction and the application of willing officers be forwarded to this office. While forwarding the names of the willing officers, the following information in respect of them may also be furnished:

- (i) Complete Bio-data and willingness letter of the officer along with History of Previous Postings
- (ii) APAR/ACR Gradings for the last 5 years duly verified and attested by the Additional/Joint Commissioner (P&V)
- (iii) Vigilance Clearance Certificate; and
- (iv) No objection from the competent authority to relieve the officer in the event of his selection.

The above information/details may kindly be arranged to be furnished to this Directorate General of Central Excise Intelligence, Bangalore Zonal Unit by 25/01/2017

Yours faithfully,

*[Signature]*  
JOINT DIRECTOR

Copy to the Website Manager, Directorate of Systems and Data Management, New Delhi with a request to host this circular Departmental website.

30.00:4197

No.A-35011/5/2016-Ad.ED  
Government of India  
Ministry of Finance  
Department of Revenue



New Delhi, the 7<sup>th</sup> December, 2016.

OFFICE MEMORANDUM

Subject :- Filling up of the post of **Joint Director of Enforcement** in the Enforcement Directorate, on deputation basis— regarding.

The undersigned is directed to say that it has been decided to fill up 8 posts of **Joint Director of Enforcement** in PB-3 of Rs.15600-39100 with Grade Pay of Rs.7600 pre-revised), on deputation basis in the Enforcement Directorate at Patna, Guwahati, Jaipur, Srinagar, Delhi (2 posts) Cochin, Chandigarh.

The following officers are eligible:-

- I. Officers of Central Government or State Government or Union Territory Administrations or Public Sector Undertakings or Universities or recognized research institutions or semi-Government or autonomous bodies or statutory organisations:
  - (a) (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with five years' regular service in PB-3 of Rs.15600-39100 plus Grade Pay of Rs.6600 (pre-revised) or equivalent in the parent cadre/department; **and**
  - (b) Possessing ten years' experience, out of which six years shall be in the field of intelligence or investigation work and adjudication or prosecution work relating to fiscal/ or criminal laws or in finance or accounts or corporate affairs and four years shall be in administrative work.
- II. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

2. Consequent to recommendations of Seventh Pay Commission, the pay scales in the Pay Bands have been replaced by pay matrix system.

Therefore, for the purpose of interpretation relating to analogous posts, pre-revised pay scales of such posts shall be reckoned.

3. The pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M/No.6/8/2009-Estt(Pay-II) dated 17<sup>th</sup> June, 2010 as amended from time to time. Besides the officers working in Enforcement Directorate are currently entitled to Special Incentive Allowance @ 15% of basic plus Grade Pay plus DA in the pre-revised pay scale.

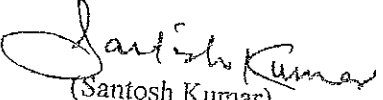
4. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forwarded in the proforma annexed so as to reach the Under Secretary (Ad.ED), Ministry of Finance, Deptt. of Revenue, Room No. 55, North Block, New Delhi within 60 days from the publication of this advertisement in Department's website <http://dor.gov.in>.

5. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Bio-data.
- (ii) Complete and up-to-date C.R. dossier for the last five years up to 2011-12 to 2015 - 16 or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

6. Incomplete applications or applications not received through proper channel or applications received after due date are liable to be rejected. The candidates will not be allowed to withdraw their candidature subsequently on any ground. The candidate may indicate choice of place however, he/she may be considered and appointed against any other place also. An officer appointed against a location can be transferred as per Transfer Policy of Enforcement Directorate.

7. A check list of documents to be attached with the application may also be sent (proforma enclosed).

  
(Santosh Kumar)

Under Secretary to the Govt. of India

Part -A

PROFORMA OF BIO-DATA

1. Name and Address :  
(in Block Letters)
2. Date of Birth :  
(in Christian era)
3. Date of retirement under Central :  
Government Rules
4. Service and batch to which candidate belongs :
5. Present Pay and Matrix Level :
6. Date from which holding Pay Band and Grade :  
Pay in the pre-revised pay scale
7. Whether qualifications required for the post :  
are satisfied. (If any qualification has been  
treated as equivalent to the one prescribed in the  
Rules, state the authority for the same).

<b>Qualifications/ Experience required</b>	<b>Qualifications/Experience possessed by the officer</b>
<p><b>Essential</b></p> <p>(A) (i) holding analogous post on regular basis in the parent cadre/department; or</p> <p>(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the PB-3 of Rs.15600-39100 and Grade Pay of Rs.6600 (Pre-revised) or equivalent in the parent cadre/department; <b>and</b></p> <p>(B) Possessing ten years' experience, out of which six years shall be in the field of intelligence or investigation work and adjudication or prosecution work relating to fiscal/ or criminal laws or in finance or accounts or corporate affairs and four years shall be in administrative work.</p>	

Please state clearly whether in the light of entries made by you above you meet the requirement of the post

Details of Employment, in chronological order in support of experience. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Experience in the field of intelligence or investigation or adjudication or prosecution relating to fiscal/ or criminal laws or in finance or accounts or corporate affairs

---

Position	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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Experience in administrative work.

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Position	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent. :

In case the present employment is held on deputation/contract basis, please state- :

- (a) The date of initial appointment :
- (b) Period of appointment on deputation/contract :
- (c) Name & Address of the parent Office/ organization to which you belong :

12. Additional details about present Employment

Please state whether working under (indicate the name of your employer against the relevant column)

- (a) Central Govt. :
  - (b) State Government :
  - (c) Autonomous Organisation :
  - (d) Government Undertaking :
  - (e) Universities :
  - (f) Others :
13. Please state whether you are working in Enforcement Directorate and are in the feeder grade or feeder to feeder grade. :
14. Are you in Revised Scale of Pay? If Yes, give the date from which the revision took place and also indicate the pre-revised scale. :
15. Total emoluments per month now drawn. :
16. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to :
- (i) Academic qualifications :
  - (ii) Professional training and :
  - (iii) Work experience over and above prescribed in the Vacancy Circular/ Advertisement) :

(Note: Enclose a separate sheet, if the space is insufficient).

Remarks – The candidate may indicate information with regard to  
(i) Research publications and Reports and special projects,  
(ii) Awards/Scholarship/Official Appreciation, (iii) Affiliation with the professional bodies/institutions/Societies and

(iv) any other information  
(Note: Enclose a separate sheet if the space is insufficient.)

Choice of posting : i  
ii  
iii

I have carefully gone through the vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by documents submitted by me will also be assessed by the selection Committee at the time of selection for the post. I also understand that the choice of place given by me is just for indicating my preferences, however, I may be posted at any place also.

Signature of the candidate

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

e-mail \_\_\_\_\_



Part-B

**FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

1.	Whether the officer meets eligibility requirement As on the closing date of application	Yes/No
2.(a)(i)	Whether any vigilance case is pending or contemplated Against the officer	Yes/No
(ii)	If yes, please give details	
(b)(i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details.	
(iii)	Indicate whether any penalty is in operation as on date.	
(c)	Whether cadre clearance for the officer by the Competent authority has been granted.	Yes/No
(d)	Whether Integrity is certified.	Yes/No

Date:

Signature \_\_\_\_\_

Name:

Designation:  
(with stamp)

**Check-list of documents to be attached**

(please tick)

1.	Application in prescribed format(in triplicate) duly forwarded by the sponsoring authority	
2.	Complete and up to date C.R. dossier for the last five years up to 2015-16 or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No Report Certificate(NRC) for that period to be attached along with ACR/APARs of the previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor Penalty Statement	
7.	Cadre clearance from cadre controlling/appointing authority (if applicable)	

Signature of the forwarding authority  
(with stamp)

C.No. 4302

Authority for Advance Rulings (IT) NCR Bench  
4<sup>th</sup> Floor, Hotel Samrat, Chankyapuri  
New Delhi-110021



F.No. 040/AAR/NCR Bench/2016-17/204

Dated: 9<sup>th</sup> February 2017

To,  
The Chief Commissioner of Central Excise, Customs & Service Tax  
C.R. Building,  
I.S. Press Road,  
Cochin - 682 018

Subject: Forwarding of vacancy circular -reg.

Sir,


An advertisement was published in the employment News dtd. 30<sup>th</sup> July, 2016 inviting application by this office for the post of Principal Private Secretary PB-3 (Rs. 15600-39100 2ith Grade pay of Rs. 6600/-), Senior Private Secretary PB -2 (9300-34800 with Grade Pay Rs. 4800/- Private Secretary - PB-2 (Rs. 9300-34800 with Grade Pay Rs. 4600/-), Technical Assistant PB-2 (Rs. 9300-34800 with Grade Pay Rs. 4200/-), Stenographer Grade-II, PB-2 (Rs. 9300-34800 with Grade Pay Rs. 4200/-) and Junior Librarian in the pay scale as mentioned in the vacancy circular (Copy enclosed).

The eligibility requirement for the above mentioned post is mentioned in the vacancy circular (copy enclosed).

You are requested to give it a wide publicity & put it up on notice board as well.

The interested candidate may apply on the following address to the Section Officer, Authority for Advance Rulings (Income Tax) NCR Bench, Room No. 456, 4<sup>th</sup> Floor, Samrat Hotel, Chankyapuri, New Delhi.

Yours faithfully

  
(J.B. JOSHI)  
Superintendent,  
AAR (IT) NCR Bench  
New Delhi.

Authority for Advance Rulings (IT), NCR Bench  
Department of Revenue, Ministry of Finance.  
New Delhi

5<sup>th</sup> FLOOR, NDMC BUILDING, YASHWANT PLACE, SATYA MARG, CHANAKYA PURI, N.D-110021.

VACANCY CIRCULAR

Following post likely to be filled up on Deputation/Absorption basis only for a period of three years. The deputation will be governed by the terms and conditions contained in the DOPT's OM NO. 6/8/2009-Estt (pay-ii) Dated 17.06.2010 as amended from time to time.

Name of the post, pay Band and Grand pay	No. of vacancies	Eligibility conditions
Principal Private Secretary PB-3 (Rs. 15600-39100 with Gade pay Rs 6600)	1 (One) Deputation/ Promotion	Officer of central Government: (i) Holding analogous post on regular basis. (ii) With 8 year regular service as Private Secretary in the pay scale of   Rs 6500 – 10500 ( pre – revised) ( revised : PB -2 with grade pay of Rs 4600)
Senior Private Secretary PB-2( 930-34800)+Rs4800 (GP)	2 (two)	Officer of central Government. (i) Holding Analogous post on regular basis. (ii) With 3 years in the pay scale of Rs-6500-10500 or 7 year combined service in the pay scale of Rs 6500-10500 & 5500-900 or equivalent in the parent cadre / department in stenographer cadre
Private secretary – PB-2 (Rs. 9300-34800 with Rs 4600 Grade Pay)	1 (One)	Officer of the central government (i) Holding analogous post on regular basis , or (ii) With 3 year's regular service in the Pay scale of Rs. 5500-9000(pre-revised) (iii) With 6 year's regular service in the pay scale of 5000-8000(pre – revised)

Technical Assistant , PB-2 (Rs. 9300-34800 with grade pay Rs.4200)	2 (Two) Deputation	Officer of Central Government. (i) Holding analogous post on regular basis or with 10 year regular service in the pay scale of Rs. 4000-6000 (pre-revised (revised : PB 1- with Grade Pay of Rs. 2400) (ii) Having Knowledge of Income Tax Law Procedures.
Stenographer grade –II , PB-2 ( Rs. 9300-34800 with Grade Pay Rs. 4200)	3 (Three) Deputation / Absorption	Officer of Central Government. (i) Holding analogous post on regular basis or with 10 year regular service as steno Grade III 'D' in the pay scale of Rs. 4000-100-6000 (pre – revised) (revised : PB-1 with Grade Pay of Rs.2400) (ii) Working knowledge of computers
Junior Librarian	1 (One)	(i) Officer of central government including statutory bodies :- (a) Holding analogous post on regular basis , or (b) With 8 years regular service in posts in the scale of Rs 4000-100-600 or with 16 years regular service in the posts in the scale of Rs. 3050-4590. (ii) Experience of library Management.

The application from eligible candidates, who are desirous of being considered for appointment to the post and who can be relieved immediately, may please be forwarded along with their bio-data in the prescribed form as per Annexure-1 so as to reach this office within 6 weeks from the date of issue of this advertisement. However, in genuine cases late application may also be considered, if the delay is explained by reasonable cause.

The ACR/APAR dossiers of the applicant for the last 5 years and vigilance clearance may also be sent along with the applications. The information furnished by the applicant in his/her bio-data may also be certified by the competent authority of the office in which he/she is working.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the central Government shall ordinarily not to exceed 3 Years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application. Vacancy circular is available on the website at [www.aar.gov.in](http://www.aar.gov.in).

Annexure-I

1. Post applied for:
2. Name of the applicant:
3. Date of birth:
4. Date of entry into govt. service:
5. Present post held:
6. Date of appointment in the grade:
  - a. Ad-hoc
  - b. Regular
7. Present pay band with grade pay:
8. Experience:
9. Date of return from ex-cadre post, if any:
10. Brief service particulars:
11. Educational qualification:
12. Whether SC/ST:

Certificate from Head of office/Department

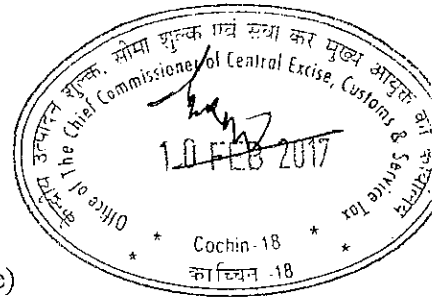
The information furnished by the candidate has been verified from records and is found to be correct.

Name  
Designation  
Office  
Contact No.

To

1. All Ministries & Departments of Government of India with the request that this circular may be circulated in their Ministries/Departments and also among their attached/subordinate offices.
2. DGPs of all State Governments/UT Administration for wide circulation.
3. The Department of Personnel & Training(AIS Branch), North Block, New Delhi for publishing in the website.
4. All Chief Commissioners/Director General of Income Tax for wide circulation.
5. All Chief Commissioners/Director General of Customs & Central Excise for wide circulation.
6. Joint Secretary (Admn.), CBDT/Joint Secretary (Admn.), CBEC with the request that arrangements may be made to post this vacancy circular on the official website of CBDT/CBEC.
7. The Director, Enforcement Directorate , Lok Nayak Bhawan, Khan Market, New Delhi for circulation and publishing in the website of ED.
8. Director CBI, CGO Complex, New Delhi for wide circulation.
9. NIC to upload on DoR website.

fr. no. 4274



Government of India  
Ministry of Finance (Department of Revenue)

**DIRECTORATE OF REVENUE INTELLIGENCE**

7<sup>th</sup> Floor, Drum Shape Bldg., D Block, I.P.Bhawan, I.P.Estate, New Delhi-110002  
Fax No.23370954, Tel: 23378629, 23379871, e mail: drihqrsadm-cbec@nic.in

DRIF No. A-44014/01/2017-Estt.

Dated: 02.02.2017

To

All Chief Commissioners of Customs,  
All Chief Commissioners of Central Excise,  
All Chief Commissioners of Customs & Central Excise,  
All Chief Commissioners of Service Tax,  
All Director Generals,  
The Chief Departmental Representative.

*pl circulate*

*Agg (cc)*  
*[Signature]*  
*AD*

Madam/Sir,

**Subject: Selection of IRS (C&CE) Officers for COIN postings –regarding.**

It is to inform that as per the directions of the Board, the process of the selection of IRS (C&CE) officers for the following COIN postings is to be taken up by this Directorate:-

- (i) First Secretary(Com), HCI, Singapore,
- (ii) Consul (Trade), CGI, New York
- (iii) First Secretary (Trade), E/o India, Brussels and
- (iv) First Secretary (Trade) at Brigunj (Nepal)

2. The Criteria/Procedure for selection of officers for aforesaid posts, as approved by the competent authority is enclosed herewith.


3. It is requested that the applications for the above mentioned four posts may be invited from amongst the officers at the level of Joint/Additional Commissioner of Customs & Central Excise working under your jurisdictions. The applicants should be directed to clearly specify the experience gained by them in each of the relevant fields as indicated in the enclosed annexure. The duration and the place of posting(s) during which experience in each/any of the relevant fields was gained should also be clearly mentioned.



4. It is requested that you may verify the information furnished by each applicant and forward the applications addressed to the undersigned latest by 20.02.2017. Applications must only be forwarded by the concerned Member/Chief Commissioner/Director General.

Yours Sincerely,

Encl: As above.


  
(Vivek Chaturvedi) 02/02/17

Additional Director General

Copy to:

1. All Members of CBEC, Ministry of Finance, New Delhi with a request to forward applications of Additional/Joint Commissioners working under their charge in the Board as well as any Authority/Commissioner under their charge.
2. All Zonal Pr.ADGs/ADGs of DRI, DGCEI & RMD, Mumbai for similar action.
3. The Web Master, CBEC with the request to upload the Circular on CBEC's website.
4. Confidential/Guard File

Encl: As above.

  
(Vivek Chaturvedi) 02/02/17

Additional Director General

ANNEXURE

Subject :Criteria/procedure for selection of IRS(C&CE) Officers for COIN postings.

The following criteria/procedure for selection of IRS(C&CE) officers for COIN postings:-

1. Criteria :

(a) 25 marks shall be awarded on the basis of APARs of the last five years (5 marks for 'Outstanding', 4 marks for 'Very Good' and 3 for 'Good'). In case of NRC for any year, the APAR of the year prior to five years may be assessed.

(b) For filling up all posts, 25 marks shall be awarded based on relevant experience in anti-smuggling, anti-evasion and other international trade-related activities.

Experience in the following fields shall be considered relevant :

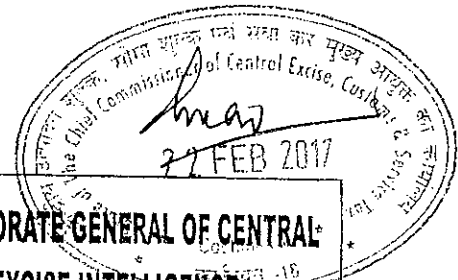
- (i) DRI, Customs (Preventive) charge, Airport etc., involving intelligence gathering and investigation.
- (ii) CEI, work relating to anti-evasion in a Central Excise Commissionerate requiring collection of intelligence and investigations as part of job profile.
- (iii) Central Excise Divisions having preventive activities.
- (iv) CEIB, NCB and Directorate of Enforcement.
- (v) Multilateral / Regional / Bilateral Negotiations in International Trade.
- (vi) Matters related to international trade defence, trade facilitation and related dispute settlement or in intelligence collection activities in posts under any other Ministry/Department etc.

There shall be 5 marks for each year of relevant experience, subject to a maximum total 25 marks. The relevant 5 years experience should be counted out of total experience of the officer.

2. Procedure :

- (a) The applications for the vacant posts shall be invited by the DG(DRI) while indicating the eligibility criteria to all Chief Commissioners / Directors General or in respect of officers working in Board, to their respective Members. The applicants can route their applications through their CCs/DGs/Members.
- (b) After scrutiny of applications, DG(DRI) shall compile a list of officers who meet the eligibility criteria and send it to Board.
- (c) The Board shall provide HOPs and APARs of the concerned officers alongwith their vigilance status to the DG(DRI) for evaluation.
- (d) An Evaluation Committee comprising DG(DRI), DG(CEI), DG(NACEN) and DG(HRD) shall evaluate the service records of the concerned officers taking into account the prescribed criteria.
- (e) DG(DRI) shall forward minutes of proceedings of the Committee alongwith evaluation chart indicating marks given to each candidate on assessment of their APARs and work experience.
- (f) A Board level Committee comprising Chairman(CBEC), Member(P&V), Member(Customs) and DG(DRI) shall interview officers who secure 60% marks (i.e. 30 out of 50 ) and above, based on assessment by the Evaluation Committee.
- (g) Maximum marks for interview will be 10.
- (h) The Board, after taking into account the marks secured by an officer in the interview and the marks given by the Evaluation Committee, shall recommend a panel of three officers for each post for approval of Hon'ble FM.
- (i) As per procedure, after obtaining Hon'ble FM's approval, the panel shall be forwarded to MEA for their concurrence followed by reference to ACC for final approval.

1.c.w = 4308



<p>केन्द्रीय उत्पाद शुल्क आसूचना महानिदेशालय</p> <p>पश्चिम खण्ड - 8, विंग संख्या - 6, द्वितीय तल, आर. के. पुरम, नई दिल्ली - 110066</p>		<p><b>DIRECTORATE GENERAL OF CENTRAL EXCISE INTELLIGENCE</b></p> <p>WEST BLOCK-VIII, WING No.- 6, 2<sup>ND</sup> FLOOR R. K. PURAM, NEW DELHI-110066</p>
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DGCEI.F.No.A-428/22/02/2016-Estt.

Dated: 13.02.2016

To

- Pr. Chief Commissioner/Chief Commissioner of Central Excise,  
Ahmedabad/Bangalore/Bhopal/Bhubaneshwar/Chandigarh/Chennai/  
Cochin/Coimbatore/Delhi/Hyderabad/Jaipur/Kolkata/Lucknow/Mysore/  
Meerut/Mumbai-I/Mumbai- II/Nagpur/Pune/Ranchi/Shillong/Vadodara/  
Vishakhapatnam.
- Pr. Chief Commissioner/Chief Commissioner of Customs, Ahmedabad/  
Bangalore/Chennai/Delhi/Delhi(Prev.)/Kolkata/Mumbai-I/Mumbai-  
II/Mumbai-III/Patna/ Thiruchirapalli (Prev.).
- LTUs/Bangalore/Chennai/Delhi/Kolkata/Mumbai.
- Pr. Chief Commissioner/Chief Commissioner of Service Tax,  
Chennai/Delhi/Kolkata/Mumbai.
- Pr. Chief Commissioner/Chief Commissioner (AR), Customs, Excise & ST  
Appellate Tribunal /Delhi.
- Chairman, Customs & Central Excise, Settlement Commission (PB), New  
Delhi.
- Chairman, Authority for Advance Rulings, Central Excise, Customs & ST, New  
Delhi.
- The Director General (All Directorates).

Sir/Madam,

**Subject: Preparation of panel for appointment of Intelligence Officer in the  
Directorate General of Central Excise Intelligence (Hqrs.), New  
Delhi in the Entry Pay(Level-7) of Rs.44,900/- C/Regarding.**

The Directorate General of Central Excise Intelligence, New Delhi is in the  
process of drawing a panel of suitable candidates for filling up the vacancies in the  
grade of Intelligence Officer at the DGCEI (Hqrs.), New Delhi.

2. It is proposed to fill up the vacant post of Intelligence Officer by appointing  
suitable officers on deputation basis from the grade of Inspectors of Customs &  
Central Excise. Officers, who have been granted financial up-gradation under MACP  
Scheme, are also eligible for the said post.

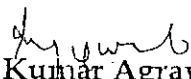
3. The selected officers, while working in the Directorate General in the grade of Intelligence Officer, will be entitled to special allowance as admissible in terms of Government of India's instructions issued from time to time. Normally, the deputation is for a period of five years, which is extendable by another two years, one year at a time, subject to willingness of the officer, his/her performance, concurrence of his/her parent Commissionerate and approval of the Competent Authority.

4. It may also be pertinent to mention here that the option for deputation in DGCEI once exercised cannot be withdrawn under any circumstances.

5. It is requested that the circular may please be brought to the notice of all the formations under your jurisdiction and the application of willing officers be forwarded to this office. While forwarding the names of the willing officers, the following information in respect of them may also be sent for evaluation by this Directorate General:-

1. Complete Bio-data and willingness of the officer along-with history of postings;
2. List of cases booked on his own information/intelligence along with duty involved and recovered;
3. APAR grading for the last 5 years including the year 2015-16 (Duly verified and attested by the Addl./Joint Commissioner (P&V));
4. Vigilance Clearance; and
5. No-objection from the Cadre Controlling Authority to relieve the officer in the event of his/her selection.

The above information/details may kindly be furnished to this Directorate General at the earliest.

  
(Satish Kumar Agrawal)  
Additional Director General

Copy to:-

- (i) Web-Master, CBEC website, Dte. of System, New Delhi with request to upload on CBEC website(www.cbec.gov.in) at the earliest.
- (ii) Shri Yogender Singh, Joint Director, DG Systems, C .R. Building, New Del Delhi.

  
Additional Director General



02/03/2017

AD

AD

भारत सरकार/ GOVERNMENT OF INDIA

वित्त मंत्रालय/ MINISTRY OF FINANCE

राजस्व विभाग/ DEPARTMENT OF REVENUE

राष्ट्रीय सीमा शुल्क, उत्पाद शुल्क एवं नार्कोटिक्स अकादमी /  
NATIONAL ACADEMY OF CUSTOMS, EXCISE & NARCOTICS,

क्षेत्रीय प्रशिक्षण संस्थान/ REGIONAL TRAINING INSTITUTE,

५वां तल, कैथोलिक सेंटर /5<sup>th</sup> FLOOR, CATHOLIC CENTRE,

ब्रॉडवे, कोचीन /BROADWAY, COCHIN-682 031

ईमेल/e-mail id: [nacenkochi2014@gmail.com](mailto:nacenkochi2014@gmail.com)

फोन /Telephone: 0484-2363430

प.सं/C.No. II /13 / 01/ 2016-17 CHN/181

तारीख/Dated: 12.01.2017

CIRCULAR NO. 01/2017

To

The Chief Commissioner(s) of Central Excise/Customs/Service Tax (All)  
The Commissioner(s) of Central Excise/Customs/Service Tax(All)  
All Directorate Generals/Directorates under CBEC & Commissioner (Narcotics)

Sir/Madam,

Sub: Preparation of panel for selection for the various posts on Deputation-Calling  
for Willingness-reg.

Applications are invited from willing officers to fill up the following vacancies in  
the Regional Training Institute, NACEN, Cochin on deputation basis for a period of 3  
(three) years.

Sl. No.	Designation	Level in VII CPC	Vacancy Existing/ Anticipated	Desirable Services***
1.	Administrative officer	7	1	Holding analogous post with atleast 2 (two) years of service
2.	Inspectors	7	1	-do-
3.	Steno G-II	6	1	-do-
4.	Tax Assistant	4	1	-do-
5.	Havildar	1	1	-do-

\*\*\*If any willing officer is found otherwise suitable for this RTI, the minimum prescribed service can be reduced by the Competent Authority.

2. The Officers would normally be appointed for a period of 3 (three) years which is extendable upto 2 (two) years subject to satisfactory performance of the officer, his/her willing and concurrence from the concerned Cadre Controlling Authority.

3. It is requested that the circular may kindly be brought to the notice of all the officers in the formation under your jurisdiction and the applications of willing officers may please be forwarded to this office with the following particulars.

1) Name of the officer

2) Date of Birth

3) Educational Qualification

4) Present post held and place of working

5) Date from which present post is held and present scale of pay

6) Duly certified copies of ACR/APAR grading from 2012-13 onwards.

7) Certificate of vigilance clearance

8) History of postings right from joining the department in the following format

Sl. No.	Post held	Place of working	Date		Nature of duties
			From	To	
1.					
2.					
3.					

4. It may be made clear to be willing officers that option once exercised will be final and in the event of selection, they will not be allowed to withdraw the same and they are expected to serve NACEN till the expiry of the full tenure of 3(three) years.

5. It may also be certified that no vigilance/non-vigilance case is pending or being contemplated in respect of any such officer.

6. In case, while working in this Directorate, the conduct and/or work performance of the officer is not found to be satisfactory, the officer shall be liable to be reverted and repatriated to the parent Commissionerate/Directorate without assigning any reasons.

7. The circular may please be widely circulated among all eligible officers and the applications of the willing officers along with the required data, NOC and vigilance clearance certificates may please be forwarded to this office on or before 28-01-2017.....

भवदीय Yours faithfully,

एम.मैथ्यू जॉली/M. Mathew Jolly

अपर महा निदेशक / Additional Director General

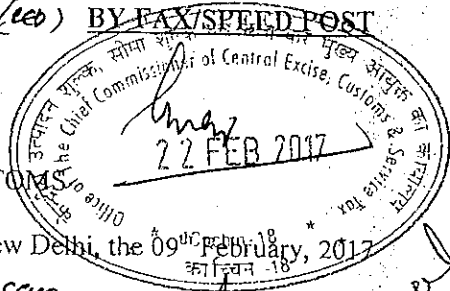
Copy submitted to:

The Director General, National Academy of Customs, Excise and Narcotics,  
Faridabad.

Copy to:

- 1) The Additional Director General, NACEN, Faridabad.
- 2) The Web Master, CBEC website/NACEN, Faridabad with a request to give wide publicity to this letter through respective websites.

*Discussed, pl Circulate*  
*23-02-2017*  
*Accepted* BY FAX/SPEED POST  
F.No.C-18012/9/2010-Ad.IIB  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
CENTRAL BOARD OF EXCISE & CUSTOMS



New Delhi, the 09<sup>th</sup> February, 2017

To  
All Cadre Controlling Authorities, under CBEC,  
All Directorates under CBEC,

Subject: Instructions for passing order on representation/Appeal under various Rules received from Government servant as per instruction of DOP&T.

Sir,

Instances have come to the notice of the Board that some orders have been passed under CCA (Leave) Rules, allowing the petitioner liberty to Appeal to the President, though no such provision exist in the CCA (Leave) Rules. This has been cited by the Court in deciding the case in favour of the petitioner putting the Government in disadvantageous position in total contravention of existing DOP&T instructions/Rules.

2. It is, therefore, requested that all Cadre Controlling Authorities should ensure that all the existing Instructions/Rules/Regulation are taken into consideration while passing order(s) under various Rules.

3. This may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

(B.K. Manthan)

Under Secretary to the Govt. of India

Tel: 2309 5584



3c.no: 4394



Government Of India  
Ministry of Finance  
Department of Revenue

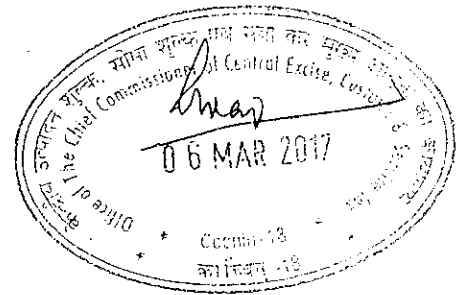
Office of the Competent Authority

Smugglers and Foreign Exchange Manipulators (Forfeiture of Property) Act, 1976 &  
Narcotic Drugs and Psychotropic Substances Act, 1985

"UTSAV", No.64/1, G.N.Chetty Road, T.Nagar, Chennai – 600 017

Phone : 044-2815 2826, 2815 0896 :: Fax : 2815 4636

E-Mail : casafemfop.tnchn@nic.in



Ac(cco)

AP

AD

S.F.No.52/2016-17

Dated: 03.03.2017

To

The Chief Commissioner of Central Excise,  
Chennai/Hyderabad/Bangalore/Cochin/Coimbatore.

The Chief Commissioner of Customs,  
Chennai/Bangalore/Customs Preventive Zone, Chennai

The Principal Chief Commissioner of Income Tax,  
Chennai/Hyderabad/Cochin/Bangalore.

The Commissioner of Central Excise,  
Chennai-I,II,III/Coimbatore/Salem/Trichy/Madurai/Pondicherry/Tirunelveli/Bangalore-  
I,II,III/Guntur/Hyderabad-I,II,III/Cochin/Visakapatnam/Trivandrum/Calicut.

The Commissioner of Customs,  
Chennai(Port)/Chennai(Air)/Bangalore/Cochin/Mangalore/Trichy/Visakapatnam.

The Deputy Director,  
Narcotics Control Bureau/Enforcement Directorate/SRU/DRI(Anti-Evasion)/  
DRI (Anti-Smuggling/CESTAT, Chennai.

The Deputy Inspector General, CISF, Rajaji Bhavan, Besant Nagar, Chennai-90

The Commissioner, Service Tax Commissionerate, Chennai

The Commissioner, Large Tax Unit, Annanagar, Chennai

The Joint Director, Central Bureau of Investigation, Chennai

Sir,

Sub: Filling up of an anticipated vacancy of one post of Inspecting Officer in the office of  
the Competent Authority, SAFEM(FOP)&NDPS Acts, Chennai – Calling for willingness  
– reg.

\*\*\*

It is proposed to fill up the anticipated vacancy of one Inspecting Officer in the scale of pay of  
Rs.6,500-200-10,500 (Pre-revised) (Rs.9,300-34,800 with Grade Pay Rs.4,600) on deputation basis  
by officers under the Central Government Departments or Organisations satisfying the eligibility  
criteria stipulated as under:

Officers under Central Board of Direct Taxes, Central Board of Excise and Customs, Narcotics Department, Directorate of Enforcement (Ministry of Finance ) and Central Police Organisations;

- (a) (i) holding analogous post on regular basis or  
(ii) with three years regular service in the pay scale of Rs.5500-900 (pre revised) and
- (b) Possessing two years experience in enforcement of regulatory Laws or investigation of offences and collection of intelligence thereof.

The deputation will be governed by the terms & conditions as contained in the DOP & T's O.M.no.2/29/91/Estt( Pay-II) dated 5.1.94 as amended from time to time.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily **not exceed three years**. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The official selected can opt to draw the grade pay of the post (Matrix / level as per 7<sup>th</sup> CPC) for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials)(as per 6<sup>th</sup> CPC).

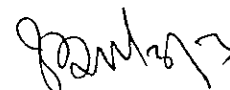
The applications from suitable candidates who are willing and eligible in terms of the above criteria and who can be spared immediately may be duly certified and forwarded to this office along with their bio-data in the prescribed form (Annexure-I), so as to reach this office not later than **31.03.2017**.

The photocopies of the ACRs / APARs of the applicants for the last 5 years along with Vigilance Clearance may also be sent along with the application.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the ACRs / APARs and Vigilance Clearance will be considered.

I am directed to request that the vacancy may be circulated among the eligible officials and their willingness obtained and sent to this office with your recommendation.

Yours faithfully,



(A.K.SRIVASTAVA)  
JOINT COMMISSIONER

Encl.: Annexure-I

Copy to:

The Deputy Secretary (Coordination),  
Ministry of Finance,  
Department of Revenue, North Block,  
New Delhi 110 001.

It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation.

professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  (Note: Enclose a separate sheet, if the space is insufficient)	
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
<b>17.</b> Please state whether you are applying for deputation (STC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)  # (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
<b>18.</b> Whether belongs to SC/ST.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

\*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years. Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

For the Bio-Data in Word format, please download it from the following official website of this office :

[www.cachennai.gov.in](http://www.cachennai.gov.in)



HOME



VACANCIES



Click : "Common Bio-Data for all the Posts"



GOVERNMENT OF INDIA  
Ministry of Finance - Department of Revenue  
Office of the Competent Authority  
Smugglers and Foreign Exchange Manipulators (Forfeiture of Property)  
& Narcotic Drugs & Psychotropic Substances Acts  
"UTSAV", No.64/1, G.N. Chetty Road, T.Nagar, Chennai-600017  
Ph : 28152826 / 28150896 :: Fax 044-28154636  
E-Mail : casafemfop.tnchn@nic.in

*Handwritten:*  
06.03.2017  
Secy (CCO)  
AD

S.F.No.52/2016-17

Dated : 03.03.2017

To

The Chief Commissioner of Central Excise,  
Chennai/Hyderabad/Bangalore/Cochin/Coimbatore/Mysore/Visakhapatnam.

The Chief Commissioner of Customs,  
Chennai/Bangalore/Customs Preventive Zone, Chennai

The Principal Chief Commissioner of Income Tax,  
Chennai/Hyderabad/Kochi/Bangalore.

The Commissioner of Central Excise,  
Chennai-I,II,III/Coimbatore/Salem/Trichy/Madurai/Pondicherry/Tirunelveli/Bangalore-  
I,II,III/Guntur/Hyderabad-I,II,III/Cochin/Visakapatnam/Trivandrum/Calicut.

The Commissioner of Customs,  
Chennai(Port)/Chennai(Air)/Bangalore/Cochin/Mangalore/Trichy/Visakapatnam.

The Deputy Director,  
Narcotics Control Bureau/Enforcement Directorate/SRU/DRI(Anti-Evasion)/  
DRI (Anti-Smuggling/CESTAT, Chennai.

The Commissioner, Service Tax Commissionerate, Chennai

Sir,

Sub: Filling up of two posts of **Assistant** in the Office of the Competent Authority,  
SAFEM (FOP)&NDPS Acts, Chennai – Calling for willingness – Reg.

\* \* \*

It is proposed to fill up **two posts of Assistant** in the Pay Band of Rs. 9300-34800 with a Grade Pay of Rs. 4200 (as per 6<sup>th</sup> CPC) on deputation basis by the staff holding post of Assistant or Upper Division Clerk under the Central or State Government Departments or Organisations satisfying the eligibility criteria as under:-

1. Holding analogous posts on regular basis in the parent cadre or department **(OR)**
2. Upper Division Clerk or Tax Assistant of the Central or State Government Departments or Organizations and of Income Tax or Central Excise or Customs Commissionerate or Directorate of Narcotics in the pay pre-revised scale of Rs.4000-100-6000 with 8 years regular service in this grade **(AND)**
3. **Possessing Computer Skill.**

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily **not exceed three years**. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The official selected can opt to draw the grade pay of the post (Level / Matrix) for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials) as applicable under the rules (as per VI CPC).

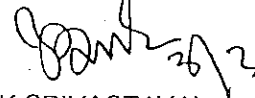
The applications from suitable candidates who are willing and who can be spared immediately may be duly certified and forwarded to this office along with their bio-data in the prescribed form (Annexure-I), so as to reach this office not later than **31.03.2017**.

The photocopies of the ACRs / APARs of the applicants for the last 5 years along with Vigilance Clearance may also be sent along with the application.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the ACRs / APARs and Vigilance Clearance will be considered.

It is requested that the vacancy may be circulated among the eligible officials and their willingness obtained and sent to this office with your recommendation.

Yours faithfully,



(A.K. SRIVASTAVA)  
JOINT COMMISSIONER

Encl.: Annexure-I

Copy to:

The Deputy Secretary (Coordination),  
Competent Authority Cell, Ministry of Finance,  
Department of Revenue, North Block,  
New Delhi 110 001. – For information and circulation.

It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation basis.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of Issue of Circular and Issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	



10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment:  Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii)		

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years. Or: A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

For the Bio-Data in Word format, please download it from the following official website of this office :

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HOME



VACANCIES



Click : "Common Bio-Data for all the Posts"



GOVERNMENT OF INDIA  
Ministry of Finance - Department of Revenue  
Office of the Competent Authority  
Smugglers and Foreign Exchange Manipulators (Forfeiture of Property)  
& Narcotic Drugs & Psychotropic Substances Acts  
"UTSAV", No.64/1, G.N. Chetty Road, T.Nagar, Chennai-600017  
Ph : 28152826 / 28150896 :: Fax 044-28154636  
E-Mail : casafemfop.tnchn@nic.in

S.F.No.52/2016-17

Dated : 03.03.2017

To

The Chief Commissioner of Central Excise,  
Chennai/Hyderabad/Bangalore/Cochin/Coimbatore.

The Chief Commissioner of Customs,  
Chennai/Bangalore/Customs Preventive Zone, Chennai

The Principal Chief Commissioner of Income Tax,  
Chennai/Hyderabad/Cochin/Bangalore.

The Commissioner of Central Excise,  
Chennai-I,II,III/Coimbatore/Salem/Trichy/Madurai/Pondicherry/Tirunelveli/Bangalore-  
I,II,III/Guntur/Hyderabad-I,II,III/Cochin/Visakapatnam/Trivandrum/Calicut.

The Commissioner of Customs,  
Chennai(Port)/Chennai(Air)/Bangalore/Cochin/Mangalore/Trichy/Visakapatnam.

The Director,  
Narcotics Control Bureau/Enforcement Directorate/SRU/DRI(Anti-Evasion)/  
DRI (Anti-Smuggling/CESTAT, Chennai.

The Deputy Inspector General, CISF, Rajaji Bhavan, Besant Nagar, Chennai – 90.

The Joint Director, Central Bureau of Investigation, Chennai.

Sir,

Sub: Filling up of three posts of Inspector in the office of the Competent Authority,  
SAFEM (FOP) & NDPS Acts, Chennai – Calling for willingness – Reg:-

\*\*\*\*\*

It is proposed to fill up **three posts of Inspector** in the scale of pay of Rs.9300-34800 with Grade Pay Rs.4200/- (as per 6<sup>th</sup> CPC) on deputation basis by officers under the Central or State Government Departments or Organizations satisfying the eligibility criteria stipulated as under:

- (i) Inspector of Income-tax or Customs and Central Excise or Narcotics (Central Bureau of Narcotics or Narcotics Control Bureau) or Assistant Enforcement Officer or Sub-Inspector of Police, Central Bureau of Investigation;

OR

- (ii) Head Clerks or Tax Assistants or Upper Division Clerks of Income-tax, Central Excise and Customs Departments who have qualified in the Departmental Examination for promotion to the grade of Inspector in the respective Departments. Officials with flair for Income-tax Act, Customs Act, Foreign Exchange Management Act and Narcotic Drugs and Psychotropic Substances Act will be given preference.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily **not exceed three years**. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The deputation will be governed by the terms & conditions as contained in the DOP&T'S O.M.No2/29/91/Estt(Pay-II) dated 5.1.94 as amended from time to time.

The official selected can opt to draw the grade pay of the post (Matrix / level as per 7<sup>th</sup> CPC) for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials).

The applications from suitable candidates who are willing and eligible in terms of the above criteria and who can be spared immediately may be duly certified and forwarded to this office along with their bio-data in the prescribed form (Annexure-I), so as to reach this office not later than **31.03.2017**.

The photocopies of the ACRs / APAs of the applicants for the last 5 years along with Vigilance Clearance may also be sent along with the application.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the ACRs / APARs and Vigilance Clearance, will be considered.

I am directed to request that the vacancy may be circulated among the eligible officials and their willingness obtained and sent to this office with your recommendation.

Yours faithfully,



(A.K.SRIVASTAVA)  
JOINT COMMISSIONER

Encl.: Annexure-I

Copy to:

The Deputy Secretary (Coordination),  
Ministry of Finance,  
Department of Revenue, North Block,  
New Delhi 110 001.

It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation.

**BIO-DATA/CURRICULUM VITAE PROFORMA**

1. Name and Address (in Block Letters)	
2. Date of Birth (In Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential:	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and Issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

10. If any post held on Deputation in the post by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment:  Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii)		

7

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years. Or, A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)

For the Bio-Data in Word format, please download it from the following official website of this office :

[www.cachennai.gov.in](http://www.cachennai.gov.in)



HOME



VACANCIES



Click : "Common Bio-Data for all the Posts"

Ac. no: 4359

F.No.A.12018/14/2013.AD.III.B  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
CENTRAL BOARD OF EXCISE AND CUSTOMS

\*\*\*\*

By Speed Post/Fax



Gr. Floor, Hudco Vishala Building,  
Bhikaji-Cama Place, New Delhi,  
Dated the 14 February, 2017

To,

All the Cadre Controlling Authorities  
under Central Board of Excise and Customs.

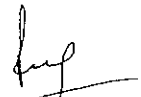
Subject: Amendment in Notification of Recruitment Rules for the Central Excise and Customs Department, Non-Statutory Departmental Canteens (Group 'C') Posts - regarding.

Sir/ Madam,

I am directed to say that Amendment in Recruitment Rules for the Central Excise and Customs Department, Non-Statutory Departmental Canteens (Group 'C') Posts is notified vide G.S.R. 114 (E) dated 08.02.2017. A copy of the above-mentioned Gazette Notification is enclosed herewith for your kind information and necessary action. It can also be downloaded directly from the website: [www.egazette.nic.in](http://www.egazette.nic.in)

Yours faithfully,

Encls.: As Above

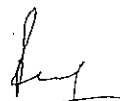
  
14.2.2017

(Rajpal Singh)

Under Secretary to the Govt. of India

Tel. /Fax No.: 26162780

Copy to: (1) Webmaster, DG Systems and Data Management for uploading the same on the website.  
(2) DGHRD for information and record;

  
14.2.2017

(Rajpal Singh)

Under Secretary to the Govt. of India





# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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वित्त मंत्रालय

राजस्व विभाग

अधिसूचना

नई दिल्ली, 8 फरवरी, 2017

सा.का.नि. 114(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, केंद्रीय उत्पाद शुल्क एवं सीमा-शुल्क विभाग, गैर-कानूनी विभागीय कैटीन (समूह-ग) पद भर्ती नियम, 2015 में संशोधन करने के लिए एतद् द्वारा निम्नलिखित नियम बनाते हैं, अर्थात्:-

1. (1) इन नियमों का नाम केंद्रीय उत्पाद शुल्क और सीमा-शुल्क विभाग, गैर सांविधिक विभागीय कैटीन (समूह-ग) पद भर्ती (संशोधन) नियम, 2017 है।

(2) ये राजपत्र में अपने प्रकाशन की तारीख को प्रवृत्त होंगे।

2. केंद्रीय उत्पाद शुल्क एवं सीमा-शुल्क विभाग, गैर-कानूनी विभागीय कैटीन (समूह-ग) पद भर्ती नियम, 2015 (इसके पश्चात् जिसे उक्त नियमों के रूप में संदर्भित किया गया है) में नियम 3 के स्थान पर निम्नलिखित नियम रखा जाएगा, अर्थात् :-

"3. पदों की संख्या, वर्गीकरण और वेतन मैट्रिक्स में स्तर-पदों की संख्या, उनका वर्गीकरण और उनके साथ सम्बद्ध वेतन मैट्रिक्स में उनका स्तर, इन नियमों के साथ संलग्न अनुसूची के स्तंभ (2) से (4) में विनिर्दिष्ट के अनुसार होगा।"

3. उक्त नियमों की अनुसूची में,-

(क) स्तंभ (4) में स्तंभ शीर्ष के स्थान पर, निम्नलिखित शीर्ष वाला स्तंभ रखा जाएगा, अर्थात्:- "वेतन मैट्रिक्स में स्तर";

(ख) सहायक प्रबंधक-सह-भंडारी के पद से संबंधित क्रम संख्या (1) में-

(i) स्तंभ (4) में प्रविष्टि के स्थान पर "वेतन मैट्रिक्स में स्तर-4 (25,500-81,100 रु.)" प्रविष्टि रखी जाएगी ;

(च) स्तंभ (4) में कैटीन परिचर के पद से संबंधित क्रम संख्या (5) की प्रविष्टि के स्थान पर "वेतन मैट्रिक्स के स्तर-1 (18,000-56,900 रु.)" प्रविष्टि रखी जाएगी।

[फा. सं. क-12018/14/2013-प्रशा. III. ख]

राजपाल सिंह, अवर सचिव

टिप्पणी: प्रधान नियम भारत के राजपत्र, असाधारण, भाग-II, खण्ड-3, उपखण्ड (i) में दिनांक 31 मार्च, 2015 की सा.का.नि. संख्या 239(अ) के अंतर्गत प्रकाशित किए गए थे।

## MINISTRY OF FINANCE

(Department of Revenue)

### NOTIFICATION

New Delhi, the 8th February, 2017

G.S.R. 114(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules to amend the Central Excise and Customs Department, Non-Statutory Departmental Canteens (Group 'C') Posts Recruitment Rules, 2015, namely:—

1. (1) These rules shall be called the Central Excise and Customs Department, Non-Statutory Departmental Canteens (Group 'C') Posts Recruitment (Amendment) Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Central Excise and Customs Department, Non-Statutory Departmental Canteens (Group 'C') Posts Recruitment Rules, 2015 (hereinafter referred to as the said rules), for rule 3, the following rule shall be substituted, namely:—

"3. Number of posts, classification and level in pay matrix. — The number of said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule."

3. In the Schedule to the said rules,—

(a) in column (4), for the column heading, the column heading "Level in pay matrix" shall be substituted;

(b) against serial number 1 relating to the post of Assistant Manager-cum-Store Keeper,—

(i) in column (4), for the entries, the entries "Level – 4 in the pay matrix (Rs.25,500-81,100)" shall be substituted;

(ii) in column (11), under the heading "Promotion", for items (i) and (ii) and the entries relating thereto, the following items and entries shall be substituted, namely:—

"(i) Clerk with eight years regular service in level – 2 in the pay matrix (Rs. 19,900-63,200);

(ii) Halwai-cum-Cook with five years regular service in level – 3 in the pay matrix (Rs.21,700-69,100) with two years experience in handling Stores or Accounts and possessing educational qualification as prescribed for Clerk directly recruited i.e. Intermediate with Commerce from a recognized Board or University.";

(iii) in column (11), under the heading "Deputation", for sub-item (ii) of item (a) and the entries relating thereto, the following sub-item and entries shall be substituted, namely:—

"(ii) with eight years regular service in level – 2 in the pay matrix (Rs. 19,900-63,200); and";