



भारत सरकार GOVERNMENT OF INDIA  
वित्त मंत्रालय MINISTRY OF FINANCE  
राजस्व विभाग DEPARTMENT OF REVENUE

प्रधान आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER  
केन्द्रीय उत्पाद शुल्क, सीमा शुल्क और सेवा कर  
CENTRAL EXCISE, CUSTOMS & SERVICE TAX  
कोच्चिन COCHIN

केन्द्रीय राजस्व भवन CENTRAL REVENUE BUILDING  
आई एस प्रेस रोड, कोच्चि I.S. PRESS ROAD, KOCHI-682 018

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C.No.II/7/2/2014-Estt.

Date: 16/12/2016

**ESTABLISHMENT CIRCULAR NO. 14 /2016**

Attention is invited to the following letter received from the Ministry of Finance:-

| Sl. No. | Letter No. and date                          | Subject   |
|---------|--|---|
| 1.      | F.No.C 30013/57/2015-Ad.IVA dated 21.11.2016 | Motivating retiring officers to submit write-ups on "Anubhav" Portal. |

Copy of the mentioned letter may be downloaded from the website of Cochin commissionerate - [www.cenexcisekochi.gov.in](http://www.cenexcisekochi.gov.in) for information and necessary action.

[B G Krishnan]

Deputy Commissioner [P&V]

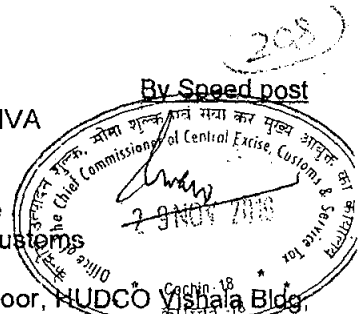
To

1. The DC/AC of divisions under Cochin commissionerate.
2. All Section Heads in Headquarters Cochin.
- ✓ 3. The Superintendent (EDP) for uploading in website.
4. Notice Board, Hqrs Cochin.
5. Notice Board, Central Excise Bhavan, Kathrikadavu.

Copy to:

1. The Deputy Commissioner (CCO), Hqrs Cochin for information.

F.No C 30013/57/2015-Ad.IVA  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Excise and Customs  
\*\*\*\*\*



6<sup>th</sup> Floor, HUDCO Vishala Bldg,  
Bhikaji Cama Place, New Delhi,  
Dated, the 21<sup>st</sup>  
November, 2016

*Assumed  
pl inform on  
To Comms & Sioning  
in the zone Area*

*pl dwsam  
AMC(CO)*

All the Chief Commissioners/Directors General under CBEC

*30/11/2016*

Subject: Motivating retiring officers to submit write-ups on "Anubhav" Portal.

*AMC(CO)* Sir/Madam,

I am directed to enclose herewith a copy of D.O. letter No. O-21030/12/2015-Coord dated 17<sup>th</sup> November, 2016 received from Additional Secretary, Department of Revenue (Hqrs) on the subject mentioned above.

2. It is requested that retiring officers may be encouraged/motivated to share their experience of working in Government. It is also requested to furnish suggestions for Improvement in governance by submitting their **write-ups on "Anubhav" Portal** and contribution to Anubhav, at the earliest.

End: As above

Yours faithfully,

(B. Ginkhan Mang)  
Under Secretary to the Govt. of India  
Tel. No. 011-26162673

Copy for information and necessary action to :

Shri Sanjeev Kr. Singh, Jt. Director (HRM), DGHRD, Rajendra Place,  
New Delhi.

(B. Ginkhan Mang)  
Under Secretary to the Govt. of India

P.T.O

बी. एन. शर्मा  
अपर सचिव एवं मु. स. अ.  
**B. N. SHARMA, IAS**  
Additional Secretary & C. V. O.



वित्त मंत्रालय  
राजस्व विभाग  
भारत सरकार  
Ministry of Finance  
Department of Revenue  
Government of India  
Room No. 146-C, North Block,  
New Delhi-110001  
Tel. : 91-11-23092264, Fax : 23092750  
E-mail : b.narayan@nic.in

17<sup>th</sup> November, 2016

Dear Sir,

As you are aware that "Anubhav" is a Portal created by Department of Pension & Pensioners' Welfare which provides an opportunity for retiring Government servants to share their experience of working in Government and give suggestions for improvement in governance.

2. You will appreciate that the success of this scheme depends on the efforts of the organizations/field formations under your administrative control. In this regard, I request you to kindly look into this matter personally and issue suitable instructions to all concerned Heads to encourage/motivate retiring officers to submit their write-ups and contribute to Anubhav. //X

Warm Regards,

Yours sincerely,

(B.N. Sharma)

Encl: As above.

Shri Najib Shah,  
Chairman,  
Central Board of Excise and Customs,  
North Block,  
New Delhi.