



केन्द्रीय उत्पाद शुल्क , सीमा शुल्क और सेवा कर आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CUSTOMS & SERVICE TAX

केन्द्रीय राजस्व भवन/ C.R. Building, आई एस प्रेस रोड / I.S. Press Road, कोचीन/Cochin - 682 018

C.No. I/22/14/2016-PRO

Dated : 27.04.2016

CIRCULAR

The Government of India has decided to hold a week long cleanliness drive (Swachh Bharat Abhiyan) from 16th to 31st May, 2016 by all Ministries / Departments, in connection with the 2nd Anniversary of current Govt. Swearing-in on 26th May. Mass pledge should also be taken on the occasion.

The main thrust during the cleanliness drive should be on the following activities:-

- i. Upkeep and cleaning of offices including common area premises, toilets, stairs, lifts, etc.
- ii. Upkeep and cleaning of the areas outside the office including parking lots, pathways, etc.
- iii. Weeding out old files/ records, etc. In accordance with the rules of Management of records.

All heads of offices / section are directed to hold a week long cleanliness drive in their offices and submit a report to this office by 03rd June, 2016 on the activities undertaken during the cleanliness drive to this office.

A Mass pledge may also be taken on the occasion by all the officers and photographs, videos of the cleanliness drive and mass pledge may be uploaded in www.swachbharat.mygov.in.

Users having @gov.in or nic.in can directly log in with their email id and password.

Reshma Lakhani
[RESHMA LAKHANI]
COMMISSIONER 27/4/16.

To

1. The Jt. Commissioner (P&V) / (Prev.)
2. All DC/ AC in Hqrs.
3. All Divisional DC/ AC's
4. Notice Board.



एक कदम स्वच्छता की ओर