CIRCULAR

Sub: Preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19) - Attendance regarding.

Attention is invited to the Circular of even No. dated 19.05.2020 and the enclosures therein.

As there were no further instructions from DoPT in this regard, roster as directed in the DoPT O.M mentioned in the above Circular may be prepared for strict compliance, until further Orders. A copy of the roster so prepared may be forwarded to this office at the earliest.

The Officers in charge may ensure strict compliance of these instructions as well as the directives of Ministry of Home Affairs.

[(K.R. Uday Bhaskar) Principal Commissioner]

Copy submitted to:

1. The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.

Copy To:

1. All Additional/ Joint Commissioners, Central Tax & Central Excise, Kochi/ Thiruvananthapuram Commissionerate.

2. The Assistant/Deputy Commissioner of all Divisions under Kochi/ Thiruvananthapuram Commissionerate – for necessary action.
3. All Section Heads in Headquarters, Kochi/ Thiruvananthapuram – for necessary action.

4. The Superintendent (EDP) for uploading in the Commissionerate website.