ORDER NO. 46/2020

Sub: Promotion to the Cadre of Senior Private Secretary - Reg

The following Private Secretary is hereby promoted to the cadre of Senior Private Secretary in Level – 8 in the pay matrix (Rs 47,600 – 1,51,000) plus such allowances as may be sanctioned by Government of India from time to time with effect from the date of joining the promoted post. The officer should join the promoted post on or after 01.06.2020 and latest by 12.06.2020 failing which this order will be treated as cancelled. The officer is retained at her present place of posting until further orders.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name (S/Smt.)</th>
<th>Employee Code</th>
<th>Present place of posting</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sreelatha M. C.</td>
<td>3352</td>
<td>CCO-CCA</td>
</tr>
</tbody>
</table>

2. She will have to exercise option for pay fixation in terms of DoPT OMs dated 26.09.1981, 05.07.1999 and 27.07.2017 within one month from the date of joining the promoted post. The option once exercised shall be final.

3. The compliance report by the Controlling Officer/Officer concerned regarding joining/non-joining of the officer should be sent to this office by 15.06.2020.

4. Hindi version follows.

\[\text{Signed}\]
\[26. 5. 20\]

[K. R. Uday Bhaskar]
[Principal Commissioner]

To

The Individual (Through the Supervisory Officer concerned)

Copy submitted to:

1. The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.

Copy to:

1. The Superintendent (Vig/Conf/EDP/PRO)/Hindi Unit, C.Tax & C.Ex Hqrs Kochi.
2. The CAO/PAO/AO (DDO), C.Tax & C.Ex Hqrs Kochi.