CIRCULAR


With reference to this office letter of even number dated 05.03.2020 on the above subject all officers in the zone, who have not yet uploaded AGT Proforma online should do so without fail on or before 20.03.2020 and also should submit the printed copy of the same to their respective Section heads/ AO/DDOs.

Copy Submitted to:

1. The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.
2. The Principal Commissioner of Central Tax & Central Excise, Kochi/Thiruvananthapuram.
3. The Commissioner of Central Tax & Central Excise, Kozhikode.
4. The Commissioner of Central Tax & Central Excise, Audit, Kochi.
5. The Commissioner of Customs (Preventive), Kochi.
6. The Commissioner of Appeals (Kochi).

Copy to:

1. The Additional/ Joint Commissioner (P&V), Central Tax & Central Excise, Thiruvananthapuram/Kozhikode/Audit (Kochi)/ Customs (Preventive) – for circulation.
2. All Deputy/ Assistant Commissioners in charge of Sections in Hqrs., Kochi.
3. All the Assistant/ Deputy Commissioners in charge of Divisions under Kochi Commissionerate.
4. The Administrative Officer (DDO), Hqrs. Kochi – for necessary action.
5. The Administrative Officer (DDO), Central Tax & Central Excise Divisions – for necessary action.
6. The Superintendent (EDP) – for uploading in website.