URGENT/TIME BOUND

Sub: Departmental Examination for Confirmation of Staff Car Drivers and Havaldars for the year 2019-20 - Reg.

The next departmental examination for confirmation of Staff Car Drivers and Havaldars for the year 2019-20 is scheduled on 16th and 17th March, 2020. The details of the examination are given below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Subject</th>
<th>Max. Marks</th>
<th>Pass Marks</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paper I: General Awareness</td>
<td>100</td>
<td>50</td>
<td>16.03.2020</td>
<td>10:00 to 12:00 Hrs</td>
</tr>
<tr>
<td>2</td>
<td>Paper II: Hindi</td>
<td>100</td>
<td>50</td>
<td>16.03.2020</td>
<td>14:00 to 16:00 Hrs</td>
</tr>
<tr>
<td>3</td>
<td>Paper III: Physical Cum Viva</td>
<td>100</td>
<td>50</td>
<td>17.03.2020</td>
<td>10:00 to 12:00 Hrs</td>
</tr>
</tbody>
</table>

2. The syllabus in detail for each paper is enclosed with this letter.

3. Staff car drivers and Havaldars who have not attended/cleared the confirmation examination earlier may submit their written willingness to this office latest by 11.02.2020. It is informed that no requests for appearing in the examination after the prescribed date will be entertained by this office.
4. Those candidates who have passed their Matriculation or an equivalent or higher examination with Hindi as one of the subject are exempted from taking examination in Hindi. Such candidates have to submit their relevant certificates (Xerox copy) for exemption. Candidates who do not submit their relevant certificates along with their willingness will not be exempted from Hindi Examination.

(Rajeshwari R. Nair)
Joint Commissioner (P&V)

Copy submitted to:

1. The Principal Chief Commissioner of Central Tax and Central Excise, Thiruvananthapuram Zone.
2. The Principal Commissioner, Central Tax and Central Excise, Kochi
3. The Commissioner, Central Tax and Central Excise Appeals Commissionerate, Kochi.

Copy to:

1. The Deputy/Assistant Commissioner, All divisions of Kochi Commissionerate for circulating the same to eligible officers.
3. The Superintendent (EDP), Central Excise Hqrs. Office, Kochi – for uploading in website.