**ESTABLISHMENT CIRCULAR NO. 09/2018**

Attention is invited to the following letters.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>File No. and Date</th>
<th>Subject</th>
</tr>
</thead>
</table>

Copy of the above mentioned letter may be downloaded from the website of Kochi Commissionerate – [www.cenexcisekochi.gov.in](http://www.cenexcisekochi.gov.in) for information.

[B Umadevi]
Assistant Commissioner (P&V)

Copy to:

1. The Assistant/ Deputy Commissioner of all Divisions under Kochi Commissionerate.
2. All Section Heads in Headquarters Kochi.
3. The Superintendent (EDP) for uploading in the commissionerate website.

Sir/ Madam,

It is proposed to draw a panel of suitable and eligible officers for the following posts on loan basis, for Ad. V Section of the Ministry.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation</th>
<th>Pay Matrix level no. (Acc. To 7th Pay Commission)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Superintendent</td>
<td>Level 8 (Grade Pay 4800)</td>
</tr>
<tr>
<td>2.</td>
<td>Inspector</td>
<td>Level 7 (Grade Pay 4600)</td>
</tr>
</tbody>
</table>

2. These posts are to be filled up on loan basis by drawing suitable officers in the grade of Superintendent, Inspector of Indirect Tax, Service Tax and Customs from amongst the officers holding analogous posts in the Commissionerates/ Directorates under CBIC in the same pay scale. The age of the officer shall not exceed 56 years as on closing date of this circular.

3. Such officers selected would normally be taken on loan basis for a period not exceeding 3 years.

4. It is requested that applications of the interested and eligible officers may be forwarded to the CVO, CBIC with their particulars viz. Name, address, educational qualification, date of birth, history of posting, present post & the date from which it is held, scale of pay, experience alongwith synopsis of their ACR grading of the last 5 years and “No Objection Certificate” from the concerned Commissionerate/ Directorate General within 30 days from the date of issue of the circular. It may also be brought to the notice of the willing officers that once they are selected, they will not be
allowed to withdraw their candidature. It may also be certified that no vigilance case is pending or being contemplated against any such officer. Not more than 5 names from each Zone shall be forwarded by the Chief Commissioner, who shall shortlist such officers who have the potential and skills to work in the Ministry/Vigilance section.

5. In case, while working in the Ministry, conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate/Directorate before completion of the deputation period.

6. It is requested that this letter may be widely circulated among the officers under your jurisdiction.

7. This circular is also available on official website of CBIC (www.CBIC.gov.in)

Yours faithfully,

[Signature]

(CPS BAKSHI)
ADG, CBIC

Copy to:

1. Additional Director General, Directorate General of System, Indirect Tax & Customs, Hotel Samrat, New Delhi for uploading the letter on CBIC website.