Attention is invited to the following letters:

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Copy of the above mentioned letters may be downloaded from the website of Kochi Commissionerate – [www.cenexcisekochi.gov.in](http://www.cenexcisekochi.gov.in) for information.

Assistant Commissioner [P&V]

1. The Assistant/Deputy Commissioner of all Divisions under Kochi Commissionerate.
2. All Section Heads in Headquarters Kochi.
3. The Superintendent (EDP) for uploading in the Commissionerate website.
To

The Principal Commissioner of Central Tax & Central Excise, Cochin.

The Commissioner of Central Tax & Central Excise, Calicut/Trivandrum/Audit.

The Principal Commissioner of Customs, Custom House, Cochin.

The Commissioner of Customs, Customs (Prev.), Cochin.

Sir,

Sub:- Submission of applications/representations through proper channel -reg

It is observed that officers are sending applications/representations to this office for consideration without routing through proper channel and without the approval of competent authority.

2. In this regard, it is requested that all applications/representations should be sent through proper channel for further processing in this office. It is also informed that applications not received through proper channel will not be considered. This may be brought to the notice of all the officers under your jurisdiction.

Yours faithfully,

Rajeshwari R. Nair
Joint Commissioner (CCO)
F.No.296/190/2017-CX-9  
Government of India  
Ministry of Finance  
Department of Revenue  
CBEC

New Delhi, Dated: 08.09.2017

To,

I) All Pr.Chief Commissioners Customs and Goods Service Tax (GST)/  
   All Pr. Director General, CBEC  
II) All Chief Commissioner/ All Director General, CBEC  
III) All JS/Commissioner (Policy wing), CBEC

Subject: Meeting taken by Hon'ble Finance Minister on 25.08.2017, regarding information privacy

Sir,

I am directed to refer to the subject mentioned above and to state that Hon'ble Finance Minister held meeting on 25.08.2017 with Revenue Secretary regarding information privacy subject judgment of Supreme Court and Hon'ble Finance Minister desired that :-

(i) the information sought/mandated by CBEC/CBDT should not merely be based on circulars and should have statutory backing;

(ii) Since after the judgment, right to privacy has become the fundamental right, the personal information when received/taken by CBEC/CBDT should be used for specific purpose for which it is taken and secrecy of one's personal information should be mandated by law and followed;

(iii) While dealing with the subject, officials have to be just and fair in demand for information. Unnecessary information should not be sought. Adequate time to be given to supply information.

2. All Officials of CBEC may kindly take note of the above.

(V.Ganesh Kumar)  
Under Secretary to the Govt. of ndia  
Tel: No. 2309 2413  
Kumar.vp@nic.in