**ESTABLISHMENT CIRCULAR NO. 10/2017**

Attention is invited to the following letters:

<table>
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<tr>
<th>Sl. No.</th>
<th>Letter No. and date</th>
<th>Subject</th>
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Copy of the above mentioned letters may be downloaded from the website of Cochin commissionerate - www.cencexcisekochi.gov.in for information.

Application, if any, may be obtained from eligible Superintendents and forwarded to this office immediately.

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To

1. The DC/AC of divisions under Kochi commissionerate.
2. AH Section Heads in Headquarters Cochin.
3. The Superintendent (EDP) for uploading in website.

Copy submitted to:

1. The Joint Commissioner (CCO), Hqrs Cochin for information.
DIRECTORATE GENERAL OF VIGILANCE
Customs & Central Excise
East Zonal Unit,
169, A.J.C. Bose Road, Bamboo Villa
(4th Floor), Kolkata – 700014
Tel: 2286-6917, 2286-6918
Tel.Fax: 2286-6929, 2286-6932

C.No.25/EZU/VIG/Estt/2013/ S 98

Dated: 02.08.2017

To
The Chief Commissioner of CGST & Central Excise (All) Thiruvananthapuram

Sir/Madam,


The following post(s) are lying vacant in this Zonal Unit. Applications are invited to fill up the said posts and to draw a panel for anticipated vacancies in the said grades in the pay scale mentioned against the posts. The said posts will be filled up on deputation basis from amongst the officers holding analogous posts in the formations of CGST & Central Excise Departments. The deputation is initially for a period of three years and can be extended at the discretion of concerned authority.

<table>
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<tr>
<th>Sl. No.</th>
<th>Designation</th>
<th>No. of Post</th>
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<tbody>
<tr>
<td>1</td>
<td>Superintendent of CGST &amp; Central Excise</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>Inspector of CGST &amp; Central Excise</td>
<td>4</td>
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It is requested that the willingness of the eligible officers may be forwarded to this Zonal Unit with their particulars in the proforma enclosed along with their APAR gradings for last five years and No Objection Certificate along with Vigilance Clearance, latest by 31.08.2017. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their willingness. The officers selected are entitled for applicable deputation allowance.

Yours faithfully,

(K. RAMAMURTHI)
Additional Director General

C.No.25/EZU/VIG/Estt/2013/

Copy to:
1. The Director General (Vigilance), New Delhi, for kind information.
2. The Web Master, Directorate of Systems, New Delhi, for uploading in the CBEC website.

Dated: 02.08.2017

(S. BANERJEE)
JOINT COMMISSIONER (VIG)
B I O - D A T A

1. Name
2. Designation
3. Place/Commissionerate in which working
4. Date of Birth
5. Employee Code
7. Date of joining in the present post and present basic pay
8. Date of Joining in Govt. service
9. Whether belong to SC/ST/OBC
10. Educational Qualification
11. Languages known
12. History of posting
13. Experience

Signature of the officer with Date

Certified that the particulars furnished above have been verified with the Service Book.

Signature & Designation of the verifying officer
F.No.A-19011/3:/2017/511-691

To

All Chief Commissioner of Customs/Central Excise,
All Director Generals under CBEC
All Commissioner of Central Excise/Customs/Service Tax

Sir/Madam,


It is proposed to draw a panel of suitable and eligible officers for the post of Superintendent in the Pay Matrix Level 8 & 9 as per VIIth CPC to be filled up on deputation basis, in the Directorate General of Safeguards, New Delhi.

2. The period of deputation for the selected person, shall not exceed three years from the date of assuming of charge under normal circumstances which may be extended to a maximum of 5 (five) years, subject to satisfactory performance. The officers on deputation will be entitled to a Deputation Allowance as applicable during the tenure of their posting as Inspectors as the case may be in this Directorate. Cadre control for the purpose of promotion etc. of such staff would continue with parent cadre controlling Commissionerate to which such deputed person belongs to. The Directorate General of Safeguards, however, reserves the right to revert the officers at any time without assigning any reason.

3. It is requested that this letter may kindly be widely circulated and application from interested Superintendents under your jurisdiction may be forwarded to this Directorate. The applications may be made as per the enclosed format 'A' along with ACRs/APARs grading of last five years, vigilance clearance and no objection to release the officer in the event of his/her appointment on deputation basis. Selection may be made amongst suitable candidates.

4. The circular is valid for three months, subject to availability of suitable candidates, and the decision of this Directorate in this regard shall be final and binding and no correspondence in this regard shall be entertained.

This issues with the approval of the Director General of Safeguards, New Delhi.

Yours faithfully,

(Sumit Kumar Yadav)
Joint Commissioner

Encl: As above.

Copy to: The Web site Manager, Directorate of Systems, New Delhi with the request to put this circular on the Department's website.

Joint Commissioner
Application form for deputation in the Directorate General of Safeguards

1. Name:

2. Designation:

3. Date of Birth:

4. Name of Parent Commissionerate:

5. Present place of posting:

6. Educational Qualification:

7. History of Postings:

(Please attach a separate sheet of paper if the space provided is not adequate)

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Commissionerate/ Directorate</th>
<th>Station</th>
<th>Section/charges held</th>
<th>Date</th>
<th>Remarks, if any</th>
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<td>From</td>
<td>To</td>
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8. Self Appraisal of suitability for the post:

Signature of the Officer

Verified from the Service Book of the Officer Concerned

Signature and Stand of the verifying Officer