ORDER NO. I.54/2015

In pursuance to para 4 of the letter D.O No. DTPS/1/2015/3175 dated 14.09.2015 issued by the Directorate General of Central Excise Taxpayer Services, New Delhi, it has been decided to constitute a Taxpayer Service Centre at Central Excise Headquarters office, C.R. Building, I.S. Press, Cochin - 18.

The Taxpayer Service Centres are a single-window system for accepting/handling all taxpayer queries, complaints, grievances etc.

The following officers are designated as the Senior Tax facilitator and Junior Tax facilitator with immediate effect.

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of Officer</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>P. Harikumar, Super.</td>
<td>Senior Tax Facilitator</td>
</tr>
<tr>
<td></td>
<td>intendent (Tech)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Gladys, Inspector (Tech)</td>
<td>Junior Tax Facilitator</td>
</tr>
</tbody>
</table>

The receipt and disposal of queries, complaints and grievances received from the taxpayers should be monitored without fail.

Hindi version follows.

Tc
The Individuals (Through officer concerned)

Copy submitted to
1. The Chief Commissioner of Central Excise, Kerala Zone
2. The Commissioner of Central Excise & Customs,