CIRCULAR

CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE

(i) In terms of the provisions of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 dated 22.04.2013 an Internal Complaints Committee for Customs, Central Excise & Service Tax, Cochin Commissionerate has been constituted for the prevention and redressal of complaints of sexual harassment at the workplace and for matters connected therewith or incidental thereto. The Internal Complaints Committee constituted consists of the following members:

(1) Smt. Rani C R, Assistant Commissioner
(2) Smt. B Umadevi, Assistant Commissioner
(3) Shri Rajan G George, Assistant Commissioner
(4) Smt. Vinodini S Menon, Superintendent
(5) Smt. Sherine Mathew, Superintendent
(6) Shri S A Madhu, Superintendent (PRO)
(7) Smt. K Vijayalakshmi, Administrative Officer
(8) Smt. Sujatha S, Inspector
(9) Smt. Anjali Sudarshan, Inspector
(10) Smt. Sandhya Raju

Presiding Officer
Member
Member
Member
Member
Member
Member
Member
Member
NGO Member

(ii) The Presiding Officer and every Member of the Internal Committee shall hold office for such period, not exceeding three years, from the date of their nomination.

To

(1) Smt. Rani C R, Assistant Commissioner
(2) Smt. B Umadevi, Assistant Commissioner
(3) Shri Rajan G George, Assistant Commissioner
(4) Smt. Sherine Mathew, Superintendent
(5) Shri S A Madhu, Superintendent (PRO)
(6) Smt Vinodini S Menon, Superintendent
(7) Smt. K Vijayalakshmi, Administrative Officer
(8) Smt. Sujatha S, Inspector
(9) Smt. Anjali Sudarshan, Inspector
(10) Smt. Sandhya Raju
Copy submitted:

The Chief Commissioner of Central Excise, Customs & Service Tax, Kerala Zone, Cochin

Copy to:

All Section Heads, Hqrs. Office, Cochin – for circulation among officers
All DC/AC in charge of Divisions, C. Ex. Cochin
The Superintendent (Systems) – for uploading in website
Notice Board