ESTABLISHMENT CIRCULAR NO. 08/2014

Attention is invited to DOPT OM.No.11013/7/2004-Estt(A) dated 15.12.2004. by which the proforma for NOC to visit abroad was issued.

In future, all officers are requested to submit their application for NOC to visit abroad in the proforma issued by DOPT in their OM under reference.

Copy of the proforma may be downloaded from the website of Cochin commissionerate - www.cenexcisekochi.gov.in.

[M RAJAN]
JOINT COMMISSIONER [P&V]

To

The Deputy Commissioner (CCO), Cochin
As per DL No.1 of Cochin Commissionerate
Notice Board

1. Name
2. Designation
3. Pay
4. Ministry/Department (Specify Centre/State/PSU)
5. Passport No.
6. Details of private foreign travel to be undertaken

<table>
<thead>
<tr>
<th>Period of abroad</th>
<th>Names of Foreign Countries to be visited</th>
<th>Purpose</th>
<th>Estimated Expenditure (Travel; board/ lodging, visa, misc. etc.)</th>
<th>Source of Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
<td></td>
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</tbody>
</table>

7. Details of previous private foreign travel, if any undertaken during the last four years (as under item No. 6)

Name :
Designation :
Date :